

NEW CARLISLE –OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, March 17, 2015 7:00 Town Time

AGENDA

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Steve Vojtko.

PRESENT

Steve Vojtko-President
Renee Millar-Vice-President
Val Seemiller-Treasurer
Rob Elkins-Member
Carol Hesch-Member
Marvin Larue-Member
Lisa Baiz-Director
Amy Schrock-Assistant Director
Christy Carlisle-Administrative Assistant

ABSENT

Lisa Mills-Secretary Came in at 7:40p.m.

APPROVAL OF MINUTES

Moved to approve minutes from February 17, 2015 regular business meeting by Val Seemiller and seconded by Carol Hesch. Motion carried.

Moved to approve minutes March 10, 2015 work session on goals and long range plans by Renee Millar and seconded by Marvin Larue. Motion carried.

CONSENT AGENDA

STATISTICS
CHILDREN'S PROGRAM COORDINATOR'S REPORT
ADULT PROGRAM COORDINATOR'S REPORT
REFERENCE/LOCAL HISTORY REPORT
TECHNOLOGY COORDINATOR'S REPORT
LONG RANGE PLAN
TECHNOLOGY PLAN
ASSISTANT DIRECTOR'S REPORT
DIRECTOR'S REPORT

PUBLIC COMMENTS

Present: Julie Shelton and Pat Williams

TREASURERS REPORT

\$400,000 was transferred from Wells Fargo account into the new 1st Source Bank account.

UNFINISHED BUSINESS

1. Action needed to approve lawn mowing bid. The only bid we received was opened from Lawnscares. Steve Vojtko recommended that Renee Millar and Lisa Baiz get together to review for accuracy before awarding the bid.
2. Action needed to decide on the generator project/disaster plan. Steve Vojtko said he would have an amount of the cost of purchasing and installing the generator for the next meeting. This decision would also help to determine what to do with the dumpster. It was mentioned before that if we installed a generator we might have to pour concrete which was also an option for installing dumpsters stalls.

NEW BUSINESS

1. The board discussed the need to form committees within the board and after some discussion the board decided that if it is not required by the law that the board would prefer to work together on any decision making that might come up.
2. Action needed for approval of copier/printer lease. Lisa presented the board with the option of keeping our current copier/printer lease, or getting a new copier/printer that would be more advanced and save \$85.00 a month. Moved to approve the new copier/printer lease by Carol Hesch and seconded by Marvin Larue. Motion carried.
3. Moved to revise the fertilizer bid to 3 treatment in zone 1, 1 treatment in zone 2 and 3 treatments in flower beds for weed control, not to exceed \$1,100 by Renee Millar and seconded by Val Seemiller. Motion carried.
4. Action needed for approval of professional development of the library director. The director asked to be sent to the American Library Association conference in San Francisco in June. She would receive up to 25 LEU's during the conference which would help her meet the hundred that is required of her in five years. This trip would benefit the library on several levels. With hundreds of vendors attending, Lisa would be able to get hands on use of many of the circulation systems on the market which would help her determine the best system for our library.
Moved to approve sending the director to the ALA conference in June not to exceed \$2,500 by Marvin Larue and seconded by Val Seemiller. Motion carried.
5. The director updated the board on the new direct deposit. Our first pay period with direct deposit went very well.

OTHER BUSINESS

Val Seemiller informed the board that Lisa Mills spoke with family members regarding the land donation plaque. She said she would present the family with some wording choices and report back at the board meeting on April 21, 2015.

The board discussed options for more comfortable outdoor furniture and the director agreed to price out some options and present it to the board at the next meeting. Lisa Mills mentioned an option of the recycled benches that Olive Elementary has. The furniture is made from recycled bottle caps that we would collect. The director said she would look into that option as well.

The director gave the board a handout of a local history presentation that Marcia Carpenter will be giving at the Historic New Carlisle board meeting in April.

PAYMENT OF CLAIMS

Moved to pay claims by Val Seemiller and seconded by Carol Hesch. Motion carried.

ADJOURNMENT

Moved to adjourn at 7:48 by Lisa Mills and seconded by Marvin Larue. Motion carried.