

NEW CARLISLE-OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, June 16, 2015 7:00pm Eastern Time

AGENDA

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Steve Vojtko.

PRESENT

Steve Vojtko-President
Renee Millar-Vice President
Val Seemiller-Treasurer
Lisa Mills-Secretary
Carol Hesch-Member
Marvin Larue-Member
Lisa Baiz-Director
Christy Carlisle-Administrative Assistant

ABSENT

Rob Elkins-Member

APPROVAL OF MINUTES

Moved to approve minutes from May 19, 2015 regular monthly board meeting with the correction that Carol Hesch did not say that Mac computers were cheaper but instead more cost effective, since they don't have as many viral issues, by Val Seemiller and seconded by Carol Hesch. Motion carried.

Moved to approve minutes from June 9, 2015 executive session on security by Val Seemiller and seconded by Carol Hesch. Motion carried.

CONSENT AGENDA

STATISTICS
CHILDREN'S PROGRAM COORDINATOR'S REPORT
ADULT PROGRAM COORDINATOR'S REPORT
REFERENCE/LOCAL HISTORY REPORT
TECHNOLOGY COORDINATOR'S REPORT
LONG RANGE & TECHNOLOGY PLAN
ASSISTANT DIRECTORS REPORT
DIRECTORS REPORT

PUBLIC COMMENTS

Present: Julie Shelton, Marie Schaeffer, Sue Thompson, Reilly Thompson, Nancy Carr and Justin Frey.

Sue Thompson asked if she could ask questions during the meeting, and why some of her past comments were left out of the minutes. Steve Vojtko responded that the minutes were only highlights of the meeting.

Renee Millar made comments on the role of library trustees.

Marie Schaeffer and Nancy Carr commented on the former and present directors.

TREASURERS REPORT

1. Action needed to approve the payments from the construction fund to Shambaugh and Son for inspection and repairs on the fire sprinklers. Moved to approve the payment of \$1,231.00 to Shambaugh and Son by Marvin Larue and seconded by Carol Hesch. Motion carried.

Steve Vojtko mentioned that we should let our insurance carrier know to see if we get a discount for this.

Action needed to approve payment of two invoices \$554.05 and \$269.66 for a total of \$823.71 from Wissco sprinkler for the repair and replacement of lawn sprinklers. Moved to approve the payment of \$823.71 to Wissco from the construction fund by Marvin Larue and seconded by Carol Hesch. Motion carried.

2. Action needed to approve the transfer of \$8,642.72 temporarily from operating expenses to BIRF to pay the lease payment of \$222,750.00 due June 30, 2015. The money will be reimbursed as soon as the library receives their tax payment. If the tax payment is received before June 25 no transfer will be made. Motion to transfer \$8,642.72 from operating fund, if needed to BIRF by Renee Millar and seconded by Marvin Larue. Motion carried.

Action needed to pay the lease payment of \$222,750.00 due June 30, 2015. Moved to pay the lease payment by Carol Hesch and seconded by Val Seemiller. Motion carried.

3. Action needed to approve the payment of \$4,252.22 for attorney fees to Leone Halpin, LLP. Moved to pay the attorney fees by Marvin Larue and seconded by Val Seemiller. Carol Hesch voted nay. Motion carried.

UNFINISHED BUSINESS

Director updated the board on the locks on the dumpsters. They both are locked and so far it's going well.

NEW BUSINESS

1. The Director wanted the board to vote to eliminate the IT position. Moved to eliminate the IT position by Renee Millar and seconded by Marvin Larue. Motion carried.

2. Action needed to approve the IT service contract for \$19,214 for June thru December 2015 and transfer that amount from Salary of Staff/Assistants to Professional Services. Moved to approve the IT service contract and funds transfer by Carol Hesch and seconded by Marvin Larue. Motion carried.

3. Action needed to approve replacing and repairing security cameras in Library. Moved to approve paying Phantom Technology up to \$8,201.00 for security cameras from the construction fund by Renee Millar and seconded by Marvin Larue. Motion carried.

4. Steve Vojtko assigned Carol Hesch, Marvin Larue and Renee Millar as the Finance committee to work on the budget.

OTHER BUSINESS

The Director informed the board that the tree in front of the Library was removed for \$200.00 and State Farm Insurance paid \$200.00.

PAYMENT OF CLAIMS

Moved to pay the claims by Marvin Larue and seconded by Lisa Mills. Motion carried.

ADJOURNMENT

Moved to adjourn at 7:50 by Marvin Larue and seconded by Carol Hesch. Motion carried.