

NEW CARLISLE-OLIVE TOWNSHIP PUBLIC LIBRARY  
REGULAR MONTHLY BUSINESS MEETING  
Tuesday, July 21, 2015 7:00pm Eastern Time  
408 S. Bray St. New Carlisle, IN 46552

**AGENDA**

**CALL TO ORDER**

The meeting was called to order at 7:00 pm by Vice-President Renee Millar.

**PRESENT**

Renee Millar-Vice-President  
Val Seemiller-Treasurer  
Carol Hesch-Member  
Marvin Larue-Member  
Rob Elkins-Member Arrived at 7:16  
Lisa Baiz- Director  
Amy Schrock-Assistant Director  
Christy Carlisle-Administrative Assistant

**ABSENT**

Steve Vojtko-President  
Lisa Mills-Secretary

**APPROVAL OF MINUTES**

Moved to table the approval of June 16, 2015 regular board meeting due to changes and corrections by Val Seemiller seconded by Marvin Larue. Motion carried

**CONSENT AGENDA**

STATISTICS  
CHILDREN'S PROGRAM COORDINATOR'S REPORT  
ADULT PROGRAM COORDINATOR'S REPORT  
REFERENCE/LOCAL HISTORY REPORT  
TECHNOLOGY COORDINATOR'S REPORT  
LONG RANGE PLAN  
TECHNOLOGY PLAN  
ASSISTANT DIRECTOR'S REPORT  
DIRECTORS REPORT

**PUBLIC PRESENT**

Marie Schaefer, Julie Shelton and John Vanek.

**TREASURER'S REPORT**

1. Action needed to approve equipment, software and services recommended by our computer consultant JP Gillen and Associates estimate #169 for a total of \$53,242.00 to be taken from the

Well Fargo Construction Fund. Moved to pay estimate by Val Seemiller seconded by Marvin Larue. Motion carried.

2. Action needed to pay invoice #2094 \$487.25 and #2095 \$1,115.36 for a total of \$1,602.61 for repairs to the HVAC system by D.A. Dodd from the Wells Fargo Construction Fund. Moved to pay above invoices totaling \$1,602.61 by Carol Hesch seconded by Marvin Larue. Motion carried.

#### **UNFINISHED BUSINESS**

1. The Director shared some of the highlights of her trip to the ALC Conference in June. She learned a lot by attending several talks on Teen development and space, Friends of the library, and circulation systems just to name a few.
2. The Director stated that she is very unhappy with Tru-Green and their weed control, or lack thereof. She has called them several times to ask them to come back and take care of the weeds in the mulch and rock areas and hasn't gotten any action on their part. Also, the Director will be looking for a company that can come and do some tree trimming.

#### **NEW BUSINESS**

1. Action needed to approve Umbaugh and Associates to review the budget contract but not to exceed \$3,000. Moved by Carol Hesch seconded by Marvin Larue. Motion carried.
2. The Director gave the first review of the 2016 budget to the board and asked if they had any changes to let her know before her meeting on August 8, 2015 with the budget control representative.
3. The Director asked the board what they thought of the Library selling the surplus of equipment and furnishing at a silent auction or if the Library could transfer ownership to the Friends of the Library to sell at their book sell. The board asked for an inventory list to review at a later date.

#### **OTHER BUSINESS**

An executive session is scheduled for Tuesday July 28 at 6:30pm followed by a work session.

Renee Millar asked if the sprinklers were set to run every day since we are getting so much rain. The Director said that they were. Renee asked to have them turned off until it is necessary since it is a waste of resources and money.

#### **PAYMENT OF CLAIMS**

Moved to pay claims by Val Seemiller seconded Carol Hesch. Motion carried.

#### **ADJOURNMENT**

Moved to adjourn meeting at 7:32 by Val Seemiller and seconded by Carol Hesch. Motion carried.