

NEW CARLISLE-OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, July 18, 2017 at 6:30 ET (Town Time)

AGENDA

CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Board President, Carol Hesch.

PRESENT

Carol Hesch-President
Dave Doll-Vice President
Renee Millar-Secretary
Steve Vojtko-Member
Terry Bailey-Member
Amy Schrock-Interim Director
Christy Carlisle-Administrative Assistant

ABSENT

Marvin Larue-Treasurer
Lisa Mills-Member

APPROVAL OF MINUTES

Motion to approve minutes from June 20, 2017 regular monthly business meeting by Dave Doll seconded by Steve Vojtko. Motion carried.

Motion to approve minutes from the June 29, 2017 executive session by Steve Vojtko seconded by Dave Doll. Motion Carried.

CONSENT AGENDA

STATISTICS

CHILDREN'S PROGRAM COORDINATOR'S REPORT

ADULT PROGRAM COORDINATOR'S REPORT

REFERECE/LOCAL HISTORY REPORT

LONG RANGE PLAN

TECHNOLOGY PLAN

ASSISTANT DIRECTOR'S REPORT

INTERIM DIRECTOR'S REPORT

Motion to approve the consent agenda by Steve Vojtko seconded by Dave Doll. Motion carried.

TEEN ADVISORY GROUP

Marie Schaeffer reported that the combined TOT/TAG group this summer was a great success. TAG will be breaking for the month of August but will resume in September.

PUBLIC COMMENTS

None. Present: Marie Schaeffer, Julie Shelton and Phil Gates.

TREASURERS REPORT

UNFINISHED BUSINESS

1. Phil Gates, Maintenance Specialist, reported that all permits are approved for the new electronic sign and foundation work will begin in the next few weeks. Phil will be able to do the wiring and block and stone work for the sign.

The board discussed having a tree moved that is in the way of the sign, but it was agreed to have it taken down, as it probably would not survive the move.

Dave Doll reported a tree recently came down on the property line between the library and his property. Dave offered to take care of it and will dispose of the wood.

Interim Director Amy Schrock reported that Phantom Technology would be out next week to start work on the security system.

Amy also let the board know that Administrative Assistant/Assistant Bookkeeper Christy Carlisle was added to the 1st Source bank accounts and that Christy will be bonded, as she is now a Notary Public.

The Interim Director presented the board with the Library's 2018 Budget. She will be meeting with the DLGF on August 1, 2017 to discuss it.

2. The Interim Director spoke about the next steps for the roof and went through an outline that Maintenance Specialist Phil Gates had worked on. Phil spoke of an immediate and mid-range plan that involved doing necessary repairs and observing results, along with checking attic ventilation. After some discussion Dave Doll moved to approve the immediate and mid-range plan seconded by Steve Vojtko. Motion carried. Discussion was held, with the thought that a long-range plan including possible roof replacement be discussed again during next year's budget process.

NEW BUSINESS

1. Sarah Audiss will be at the August board meeting to discuss the summer reading wrap-up.
2. The Interim Director discussed two items remaining on this year's long range plan. One item is a drive-up book drop, which the interim director had looked at during the ALA conference. A projection system in the main meeting room is another item to be purchased. The current screen will be moved to the new collaborative space and a larger one will be purchased for the main meeting room. Other items to be considered for 2018 from the long range plan are new furniture and flooring. Carol Hesch commented that she was pleased Amy brought staff members in on the planning process.

OTHER BUSINESS


An Executive Session was scheduled for Thursday, August 3 at 6:30 P.M. to discuss staff surveys and the hiring of the director. A Special Board Meeting will follow at 7:00 P.M.

PAYMENT OF CLAIMS

Motion to pay the claims by Steve Vojtko seconded by Dave Doll. Motion carried.

ADJOURNMENT

Motion to adjourn the meeting at 7:18 by Dave Doll seconded by Terry Bailey. Motion carried.



Carol Hesch, President



Renee, Secretary