

**NEW CARLISLE OLIVE-TOWNSHIP PUBLIC LIBRARY  
REGULAR MONTHLY BOARD MEETING**

Tuesday, August 15, 2017 6:30 PM (Town Time)  
408 S Bray St. New Carlisle, IN 46552

**AGENDA**

**CALL TO ORDER**

The meeting was called to order at 6:30 pm by Board President Carol Hesch.

**PRESENT**

Carol Hesch-President  
Dave Doll-Vice President  
Steve Vojtko-Member  
Lisa Mills-Acting Secretary  
Terry Bailey-Member  
Amy Schrock- Interim Director  
Christy Carlisle-Administrative Assistant

**ABSENT**

Renee Millar-Secretary  
Marvin Larue-Treasurer

**APPROVAL OF MINUTES**

Motion to approve minutes of the July 19, 2017, Regular Monthly Board Meeting made by Steve Vojtko, seconded by Dave Doll. Lisa Mills abstained. Motion carried.

Motion to approve minutes from the August 3, 2017, Executive Session made by Dave Doll, seconded by Steve Vojtko. Motion carried.

Motion to approve minutes from the August 3, 2017, Work Session made by Lisa Mills, seconded by Terry Bailey. Motion carried.

**CONSENT AGENDA**

STATISTICS

CHILDREN'S PROGRAM COORDINATOR'S REPORT

ADULT PROGRAM COORDINATOR'S REPORT

REFERENCE/LOCAL HISTORY REPORT

LONG RANGE PLAN

TECHNOLOGY PLAN

INTERIM DIRECTOR'S REPORT

Steve Vojtko questioned why the circulation numbers were down this past year. Sarah Audiss noted there is a nationwide trend in the decline. It was also noted that streaming of TV and Netflix have reduced DVD and CD circulation. The Interim Director stated that we might need to start looking at our library as more than just a library, perhaps as more of a meeting place and community center. The Interim Director will run some reports to compare the numbers from last year to track the decline. Motion to approve the consent made by agenda by Steve Vojtko, seconded by Dave Doll. Motion carried.

### **TEEN ADVISORY GROUP (TAG)**

Katie Orr was introduced as one of the liaisons for TAG. She reported the teens are painting rocks for a rock garden around the library. Katie reported 12 teens helped with the Hometown Days Parade. Marie Schaeffer reported that 89 total kids turned out for the TOTS/TAG program this summer. Future events will include a guest chef to discuss nutrition and basic cooking and the Christmas Child boxes.

### **PUBLIC COMMENT**

None. Present: Julie Shelton, Marie Schaeffer, Sarah Audiss and Katie Orr.

### **UNFINISHED BUSINESS**

1. Interim director Amy Schrock updated the board on the status of the sign. Maintenance head Phil Gates has the sign nearly done with grouting to be finished soon. Phil Gates will be moving his office to the back corner and will make repairs to the current office so it can be used by staff for a private space when needed.
2. Motion to approve the advertising of the 2018 budget as printed made by Dave Doll, seconded by Terry Bailey. Motion carried.
3. Sarah Audiss presented a slide show on the successful Summer Reading program. She reminded the board of our upcoming Pioneer Day on September 9, 2017.

### **NEW BUSINESS**

1. Motion to approve the resolution to join Indiana State Library Consortium for Public Library Internet Access for funding year July 1, 2018 through June 30, 2019 made by Steve Vojtko, seconded by Dave Doll. Motion carried.
2. The approval of the inter-library loan policy was tabled until next month.
3. Motion to approve the bike lock policy made by Dave Doll, seconded by Terry Bailey. Motion carried.
4. Motion to approve the Commercial Property Insurance and Worker's Compensation Insurance renewal in the amount of \$9,544.00 made by Steve Vojtko seconded by Dave Doll. Motion carried.
5. Motion to close the account at Wells Fargo Bank and move it to 1<sup>ST</sup> Source Bank made by Steve Vojtko, seconded by Terry Bailey. Motion carried.
6. Amy Schrock updated the board on the renewal date for group health insurance.

### **OTHER BUSINESS**

Dave Doll asked for a Pioneer Day poster to display at the town hall.

Board President Carol Hesch mentioned that the board won't start interviewing for a new Director until mid-September.

### **PAYMENT OF CLAIMS**

Motion to pay the claims made by Steve Vojtko, seconded by Lisa Mills. Motion carried.

### **ADJOURNMENT**

Motion to adjourn the meeting at 7:29 made by Lisa Mills, seconded by Dave Doll. Motion carried.