

NEW CARLISLE-OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, August 21, 2018 6:30 PM

AGENDA

CALL TO ORDER

The meeting was called to order at 6:30 pm by Board President Carol Hesch.

PRESENT

Carol Hesch-President
Dave Doll-Vice President
Renee Millar-Secretary
Terry Bailey-Treasurer
Casey Gumm-Member
Tara White-Member
Stephanie Murphy-Director
Amy Schrock-Assistant Director
Christy Carlisle-Administrative Assistant
Sarah Audiss-Children's Coordinator

ABSENT

Adam Podell-Member

CONSENT AGENDA

APPROVAL OF MINUTES-July 17, 2018 Regular Board Meeting.

STATISTICS

DEPARTMENT REPORTS

PAYMENT OF CLAIMS

Motion to approve the consent agenda made by Dave Doll. Terry Bailey seconded the motion.
Motion carried.

REPORTS

SUMMER READING PROGRAM REPORT

Children's Coordinator, Sarah Audiss presented a video highlighting the summer reading program and staff. The program numbers for adults and teens were down slightly, but there were more children participating.

DIRECTOR'S REPORT

The Director is working on the 2019 budget. There are continuing issues with the HVAC system which she is working on with Gabe Buss of Longardner Mechanical. She met with Tara Bush, the Principal at Olive Elementary to discuss the library's Code of Conduct and attended a Director's workshop.

FINANCIAL REPORT

The Assistant Director reported that any adjustments between accounts will be made in November.

UNFINISHED BUSINESS

3. Motion to approve the transfer of \$400,000.00 from 1st Source Bank into Horizon Bank made by Dave Doll. Terry Bailey seconded the motion. Motion carried.
4. Motion to approve the cleaning and factory start-up of chiller paid from the Rainy Day fund made by Tara White. Dave Doll seconded the motion. Motion carried.
5. Motion to approve the 2018-2019 insurance portfolio for \$9874.00 from the Healy Group made by Renee Millar. Terry Bailey seconded the motion. Motion carried.
6. Motion to approve the Director's staffing recommendation was made by Dave Doll. Casey Gumm seconded the motion. Motion carried.
7. The Director went over the 2019 Budget. September will be the public hearing for the budget with October scheduled for the approval of the budget.

PUBLIC COMMENTS


Sarah Audiss in attendance.

OTHER BUSINESS

None

ADJOURNMENT

Dave Doll made the motion to adjourn the meeting at 7:23 pm. Casey Gumm seconded the motion. Motion approved.



President



Secretary