

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY  
REGULAR MONTHLY BUSINESS MEETING  
Tuesday, May 21, 2019  
6:30 P.M.

**AGENDA**

**CALL TO ORDER**

The meeting was called to order at 6:32 p.m. by President Carol Hesch.

**PRESENT**

Carol Hesch, President  
Dave Doll, Vice President  
Terry Bailey, Treasurer  
Casey Gumm, Secretary  
Mindie Colanese, Member  
Adam Podell, Member  
Stephanie Murphy, Director  
Amy Schrock, Assistant Director  
Wendy Arndt, Administrative Assistant  
Phil Faccenda, Bond Attorney, Barnes & Thornburg

**ABSENT**

Tara White, Member

**CONSENT AGENDA**

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Dave Doll made a motion to approve the Consent Agenda. Terry Bailey seconded the motion. Motion carried.

**REPORTS**

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that the class visits from Olive Elementary have gone well. Teachers, students and our staff are all excited about this collaboration. Stephanie sent a press release about the students coming to visit to 3 television stations as well as to the South Bend Tribune. Laurie Nanista, our STEM educator, has resigned, with May 24 being her last day. We will be posting that position this week. After interviewing three highly qualified candidates, the summer intern position was offered to Sarah Moore and she begins on May 28. Tara Bush, the Superintendent of Schools, the Town Council members, a police officer and his dog, and a firefighter with his truck have been invited to attend the library's READ New Carlisle program on June 9 at 2 p.m. Stephanie has been working with Phil Faccenda, Bond Counsel, on the legal notices for the bonds and additional appropriation. So far we are maintaining the schedule indicated on the original timeline. The next step is board resolutions regarding the bond and additional appropriations, which will then go to the County Council Committee Meeting on May 28. After submitting the 2020 Pre-Budget worksheet to Gateway, Stephanie learned from Paige at Baker Tilly that because of the 2020 due dates for the final few payments of the current bond and the 2020 first payment on the new bond, it is likely that our 2020 budget will be under binding review by the County Council.

- FINANCIAL REPORT

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Terry Bailey made a motion to approve the Resolution authorizing the Issuance of Bonds. Dave Doll seconded the motion. Motion carried.

2. A public hearing for the Resolution for additional appropriation was opened at 6:58 p.m. by President Carol Hesch. No public comments were given. Public Hearing for the Resolution for additional appropriation was closed at 6:59 p.m. by President Carol Hesch.
3. Mindie Colanese made a motion to approve the Resolution for additional appropriation. Casey Gumm seconded the motion. Motion carried.
4. Terry Bailey made a motion to approve the new Photo Policy. Mindie Colanese seconded the motion. Motion carried.
5. Adam Podell made a motion to approve purchasing a 3 year membership for \$2,700 for Creativebug which can be canceled at any time if not being used. Dave Doll seconded the motion. Motion carried.
6. Mindie Colanese made a motion to approve the purchase of a bag filter for our HVAC System from Longardner for \$2,660. Dave Doll seconded the motion. Motion carried.

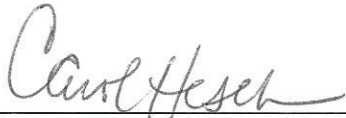
## **PUBLIC COMMENTS**

## **OTHER BUSINESS**

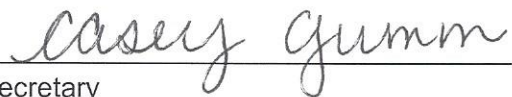
Nothing to report.

## **ADJOURNMENT**

Dave Doll made a motion to adjourn the meeting. Adam Podell seconded the motion. Motion carried. Meeting adjourned at 7:14 p.m.



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President



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Secretary