

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING

Held via Zoom Meeting
Tuesday, December 15, 2020
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:28 p.m. by President Tara White.

PRESENT

Tara White, President
Mindie Colanese, Vice President
Terry Bailey, Treasurer
Casey Gumm, Secretary
Adam Podell, Member
Carol Hesch, Member
Stephanie Murphy, Director
Amy Schrock, Assistant Director
Wendy Arndt, Administrative Assistant

ABSENT

Brad Ellett, Member

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS
- BOND PAYMENTS
 - a. Wells Fargo
 - b. Zions Bancorporation

Terry Bailey made a motion to approve the Consent Agenda. Mindie Colanese seconded the motion. Tara White, Mindie Colanese, Terry Bailey, Casey Gumm, Adam Podell, and Carol Hesch all carried the motion with an aye in a roll call vote.

REPORTS

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that we have two outstanding items for Walsh & Kelly - seeding the South lot and installation of handrails. The handrails should be installed soon and seeding will be in the spring. We purchased art for the Library interior. We make our final payment on our Wells Fargo bond for \$223,250 this month. Next year our annual bond payments will be only \$92,425. Jen Maure will join our Board in January. Stephanie was elected the Board of Directors as a representative for public libraries for ILF. The Library of Things is up and running. A commercial was released 12/14/2020 on Facebook and Instagram. Roanna and Christi did a great job on that. A staff member had a minor accident with the van. It is being repaired now. No one was injured.

- FINANCIAL REPORT

UNFINISHED BUSINESS

NEW BUSINESS

1. Mindie Colanese made a motion to amend the Resolution to Transfer Funds to add to the Resolution \$1,200 from Group Health Insurance to Salary of Director. Carol Hesch seconded the motion. Tara White, Mindie Colanese, Terry Bailey, Casey Gumm, Adam Podell, and Carol Hesch all carried the motion with an aye in a roll call vote. Casey Gumm made a motion to approve the Resolution to Transfer \$832.51 from 2.01 Office Supplies to 2.02 Operating Supplies and \$1,200 from Group Health Insurance to Salary of Director. Terry Bailey seconded the motion. Tara White, Mindie Colanese, Terry

- Bailey, Casey Gumm, Adam Podell, and Carol Hesch all carried the motion with an aye in a roll call vote.
2. Mindie Colanese made a motion to approve the Resolution to Encumber Funds equaling \$30,773.60. Terry Bailey seconded the motion. Tara White, Mindie Colanese, Terry Bailey, Casey Gumm, Adam Podell, and Carol Hesch all carried the motion with an aye in a roll call vote.
 3. Casey Gumm made a motion to approve the Transfer or Disposal of Personal Property. Carol Hesch seconded the motion. Tara White, Mindie Colanese, Terry Bailey, Casey Gumm, Adam Podell, and Carol Hesch all carried the motion with an aye in a roll call vote.
 4. Carol Hesch made a motion to amend the 2021 Wages and Salaries to include a 3.0% increase for the Director in 2021 and a one time wage increase of \$3,000 for the Director in 2020. Mindie Colanese seconded the motion. Tara White, Mindie Colanese, Terry Bailey, Casey Gumm, Adam Podell, and Carol Hesch all carried the motion with an aye in a roll call vote. Casey Gumm made a motion to approve the 2021 Wages and Salaries. Terry Bailey seconded the motion. Tara White, Mindie Colanese, Terry Bailey, Casey Gumm, Adam Podell, and Carol Hesch all carried the motion with an aye in a roll call vote.
 5. Terry Bailey made a motion to approve the Resolution to Close Construction Fund. Adam Podell seconded the motion. Tara White, Mindie Colanese, Terry Bailey, Casey Gumm, Adam Podell, and Carol Hesch all carried the motion with an aye in a roll call vote.
 6. 2021 Board Meeting dates and times will stay the same - the third Tuesday of every month at 6:30 p.m. E.S.T.

PUBLIC COMMENTS

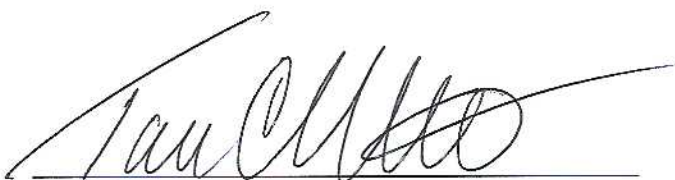
No public was present. No comments.

OTHER BUSINESS

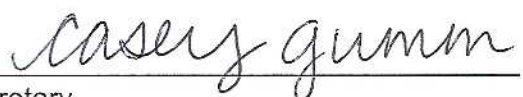
1. Adam Podell made a motion to keep Tara White as President, Mindie Colanese as Vice President, Terry Bailey as Treasurer, and Casey Gumm as Secretary for 2021. Terry Bailey seconded the motion. Tara White, Mindie Colanese, Terry Bailey, Casey Gumm, Adam Podell, and Carol Hesch all carried the motion with an aye in a roll call vote.
2. President of the Board, Tara White, expressed her gratitude to Stephanie and the library staff. She said that even in this year of Covid, the library staff have all done a great job of continuing to provide excellent and innovative service to the community.
3. President Tara White thanked Carol Hesch for her many years of service on the Library Board.

ADJOURNMENT

Casey Gumm made a motion to adjourn the meeting. Carol Hesch seconded the motion. Tara White, Mindie Colanese, Terry Bailey, Casey Gumm, Adam Podell, and Carol Hesch all carried the motion with an aye in a roll call vote. Meeting adjourned at 6:57 p.m.



President



Secretary