

NEW CARLISLE-OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, January 15, 2019
Immediately Following the Board of Finance Meeting

AGENDA

CALL TO ORDER

The meeting was called to order at 6:37 p.m. by President Carol Hesch.

PRESENT

Carol Hesch, President
Dave Doll, Vice President
Terry Bailey, Treasurer
Casey Gumm, Secretary
Tara White, Member
Adam Podell, Member
Mindy Colanese, Member
Stephanie Murphy, Director
Amy Schrock, Assistant Director
Wendy Arndt, Administrative Assistant

Introductions were made for new Board Member, Mindy Colanese.

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Dave Doll made a motion to approve the Consent Agenda. Terry Bailey seconded the motion. Motion carried.

REPORTS

- TAG REPORT

Marie Schaeffer, Teen and Outreach Coordinator, James Whitteberry and Tobie Shrieve were present. James reported that on December 21, 2018 TAG delivered the Mitten Tree Items to the local food pantry. The TAG members enjoyed their painting on canvas activity and being able to give their creations as Christmas presents. The Humane Society visited and explained how they run their organization. TAG will be doing a project to help out the Humane Society in February. Tobie stated that TAG will be learning about how to prepare healthy meals and that Marv LaRue from the Community Reserve will speak to them about ways that TAG can help out with the Community Reserve.

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that she worked with Sarah and Roanna to set up a standing order with Baker and Taylor so that certain authors and series that we always order will be automatically delivered to us. This will streamline purchasing and should eliminate the potential of us missing new titles from popular authors. The new office furniture has been ordered and is set to be delivered January 28, 2019.

In December, Stephanie received information regarding the circuit breaker impacts for the library in 2020. In addition to Hudson Township pulling out of the Fire Territory, the net assessed value of personal property in Olive Township decreased \$24M. Therefore, our base circuit breaker increased by \$20,000. Stephanie addressed the Town Council during their meeting to make them aware of the possible impact these financial concerns will have on the

library. Amy and Stephanie will be running some budget scenarios with new estimated circuit breaker numbers.

Marcia Carpenter announced her retirement as the Library's Genealogy and Local History Clerk. Her last day is January 25 and she will be missed. Her position will not be posted until we have more solid budget information for 2020.

- FINANCIAL REPORT

UNFINISHED BUSINESS

NEW BUSINESS

- 1) Terry Bailey made a motion to approve the Board Bylaws as they exist. Dave Doll seconded the motion. Motion carried.
- 2) The discussion on New Account Type has been tabled until more information can be gathered on Overdrive's policy for children.
- 3) Terry Bailey made a motion to amend the agenda to add a change of the time for the February Board Meeting. Mindy Colanese seconded the motion. Motion carried.
- 4) Tara White made a motion to change the February 19, 2019 Board Meeting to 5:30 p.m. Terry Bailey seconded the motion. Motion carried.

PUBLIC COMMENTS

OTHER BUSINESS

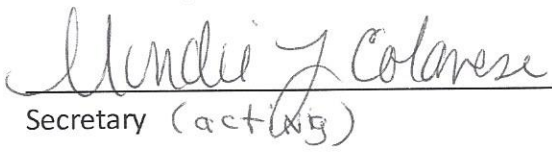
Nothing to report.

ADJOURNMENT

Tara White made a motion to adjourn the meeting. Dave Doll seconded the motion. Motion carried. Meeting adjourned at 7:10 p.m.



President (VP)



Secretary (acting)