

NEW CARLISLE-OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING

Tuesday, February 19, 2019
5:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 5:47 p.m. by Vice President Dave Doll.

PRESENT

Dave Doll, Vice President
Terry Bailey, Treasurer
Mindie Colanese, Member
Adam Podell, Member
Stephanie Murphy, Director
Amy Schrock, Assistant Director
Wendy Arndt, Administrative Assistant

ABSENT

Carol Hesch, President
Casey Gumm, Secretary
Tara White, Member

Mindie Colanese appointed acting secretary.

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Terry Bailey made a motion to approve the Consent Agenda. Mindie Colanese seconded the motion. Motion carried.

REPORTS

- TAG REPORT

Marie Schaeffer, Teen and Outreach Coordinator, Robbi Stevens and Ty Critchlow were present. Robbi reported that TAG is still collecting items for the Humane Society until March 5, 2019 and that the TAG members decorated their own pillows (22 in all) and enjoyed the challenge. Ty shared that they had to reschedule their meeting with the Community Reserve due to cold weather. The TAG members will be making Time Capsules to bury for future generations to find and are excited about that project.

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that the Fire Territory reduced its budget by about \$430,000 which significantly reduced the impact of the circuit breaker to the library. Stephanie has been following the progress of House Bill 1343, which provides elected units, in our case the County Council, the option to have binding review of our budget. It will most likely be voted on in the next couple of weeks. Stephanie encouraged the Board to reach out to their elected

officials and encourage them to vote no on this bill as it could affect the Library's finances. The Annual Report, for which all state standards for libraries were met in 2018, the Annual Financial Report for the State Board of Accounts and the reports on Debt Management and Other Post-Employment Benefits have all been completed by Amy Schrock and Stephanie. In March, 23 vendors will be present at our DIY Fest. Much hard work has been put into planning the upcoming event by staff, particularly Sarah Audiss, Roanna Hooton and Marie Schaeffer.

- FINANCIAL REPORT

UNFINISHED BUSINESS

1. Adam Podell made a motion to approve the New Library Account Types for Students. Terry Bailey seconded the motion. Motion carried.

NEW BUSINESS

1. Terry Bailey made a motion to approve the Annual Budget Review Contract with Umbaugh. Mindie Colanese seconded the motion. Motion carried.
2. Mindie Colanese made a motion to approve the Adoption of the Collection Development Plan. Terry Bailey seconded the motion. Motion carried.
3. Adam Podell made a motion to approve the Reciprocal Agreement with St. Joseph County Public Library. Mindie Colanese seconded the motion. Motion carried.
4. After amending the list to add 5 more desk chairs, Terry Bailey made a motion to Approve the Transfer of items to NCPL Friends of the Library. Mindie Colanese seconded the motion. Motion carried.
5. Mindie Colanese made a motion to approve the Closing of the Library on Sundays May-July. Adam Podell seconded the motion. Motion carried.
6. Terry Bailey made a motion to Accept the Conflict of Interest Statement from Mindie Colanese. Adam Podell seconded the motion. Mindie Colanese abstained. Motion Carried.

PUBLIC COMMENTS

OTHER BUSINESS

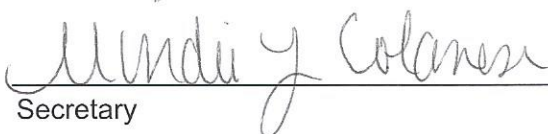
Nothing to report.

ADJOURNMENT

Adam Podell made a motion to adjourn the meeting. Terry Bailey seconded the motion. Motion carried. Meeting adjourned at 6:29 p.m.



President



Secretary