

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, March 19, 2019
5:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 5:31 p.m. by President Carol Hesch.

PRESENT

Carol Hesch, President
Dave Doll, Vice President
Terry Bailey, Treasurer
Tara White, Member
Adam Podell, Member
Stephanie Murphy, Director
Amy Schrock, Assistant Director
Wendy Arndt, Administrative Assistant

ABSENT

Casey Gumm, Secretary
Mindie Colanese, Member

Dave Doll made a motion to amend the agenda to remove Humidifier Replacement from New Business. Terry Bailey seconded the motion. Motion carried.

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Tara White made a motion to approve the Consent Agenda. Dave Doll seconded the motion. Motion carried.

REPORTS

- TAG REPORT

Marie Schaeffer, Teen and Outreach Coordinator, Tobie Shrieve and Robbi Stevens were present. Tobie thanked everyone for helping with TAG's collection for the Humane Society. 26 items were donated. The TAG members enjoyed making hummingbird feeders, time capsules and creating abstract art. Robbi shared that TAG will be having a cook-off this Thursday where members will judge each others items. Later in March, TAG members will create memory pebbles and participate in roll play based on the book *Everyday*.

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that we held a NCPL Leasing Corporation Board Meeting and that necessary compliance paperwork was filed for the Leasing Corporation. Stephanie

spoke with ENA, who provides our broadband internet, about their managed wireless service. They contract with the Indiana State Library to provide wireless service to libraries at a reasonable cost. Their fee would be \$180/month, which includes interior coverage and outdoor access, and is a five year contract. This option would lessen our dependence on JP Gillen whose contract is up at the end of the year and will hopefully improve our wireless service to our patrons. After researching information and watching a demo on Comprise PC management system, it is our desire to replace our current system, LibData, with Comprise which also dumps patron information and downloads on logout, protecting our patron's confidentiality. Stephanie and Sarah worked on a Student Intern job description which will be from May 28-July 26 focusing on STEM programming and the Summer Reading Program and also assisting with other projects in the children's department. Stephanie is excited to offer this great opportunity to a local college or high school student.

- FINANCIAL REPORT

UNFINISHED BUSINESS

NEW BUSINESS

1. Terry Bailey made a motion to approve the Student Intern Position. Adam Podell seconded the motion. Motion carried.
2. Dave Doll made a motion to approve Comprise as our PC Management System. Terry Bailey seconded the motion. Motion carried.
3. Dave Doll made a motion to approve ENA as our Managed Wireless service. Tara White seconded the motion. Motion carried.
4. Terry Bailey made a motion to approve donating Miscellaneous Office Supplies to the Friends of the Library. Adam Podell seconded the motion. Motion carried.

PUBLIC COMMENTS

DIY Fest is this Saturday, March 23, 2019 and the weather is supposed to be good.

OTHER BUSINESS

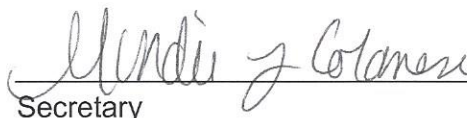
Nothing to report.

ADJOURNMENT

Adam Podell made a motion to adjourn the meeting. Terry Bailey seconded the motion. Motion carried. Meeting adjourned at 5:59 p.m.



President



Secretary