

NEW CARLISLE-OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, April 17, 2018 6:30 PM

AGENDA

CALL TO ORDER

The meeting was called to order at 6:30 pm by Board President Carol Hesch.

PRESENT

Carol Hesch-President
Dave Doll-Vice President
Renee Millar-Secretary
Terry Bailey-Treasurer
Tara White-Member
Casey Gumm-Member
Stephanie Murphy-Director
Amy Schrock-Assistant Director
Christy Carlisle-Administrative Assistant

ABSENT

CONSENT AGENDA

- Approval of Minutes of March 20, 2018 Regular Board Meeting
- Statistics
- Department reports
- Payment of claims

Dave Doll made the motion to approve the Consent Agenda. Terry Bailey seconded the motion. Motion carried. Renee Millar abstained.

REPORTS

TAG

TAG reported that they have been working on the tree of strength projects and their art show pieces. Dayton Scroggins reported the teens would help the Friends of the Library set up for the book sale and they are making Mother's Day cards.

DIRECTORS REPORT

The Director has been working on the Personnel Policy Manual. She attended the New Carlisle Area Steering Committee meeting, where she received initial feedback on the library questions in the survey. The Director informed the board that Tracy Shelton and Sara Wilkerson resigned. The Director announced that one of our TASC students would be graduating in May and a new sound system for the meeting room will be installed on April 30, 2018.

UNFINISHED BUSINESS

Tara White made the motion to approve the contract with MKM Architecture and Design in the amount of \$19,000.00 plus up to \$1000.00 in reimbursable expenses for the feasibility study and deferred maintenance plan. Terry Bailey seconded the motion. Motion carried. Renee Millar voted nay.

NEW BUSINESS

1. Terry Bailey made a motion to have five trees removed and one tree trimmed in an amount not to exceed \$3950.00 Dave Doll seconded the motion. Motion carried.
2. Tara White and Casey Gumm volunteered to be on the long range committee.
3. The board discussed staff PTO time as a part of the Personnel Policy. The board agreed to table the approval until other policies could be viewed for comparison.

4. Renee Millar made a motion to close the library on August 1, 2018 for staff in-service day. Tara White seconded the motion. Motion carried.

PUBLIC COMMENTS

Present: Marie Schaeffer and Dayton Scroggins.

Renee Millar thanked the Library for the nice luncheon that was provided for volunteers.

ADJOURNMENT

Terry Bailey made a motion to adjourn the meeting at 7:56 pm. Dave Doll seconded the motion. Motion carried.



Carol Hesch



Renee Millar