

NEW CARLISLE-OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR BUSINESS MEETING
Tuesday, May 15, 2018 at 6:30 pm
408 S. Bray Street
New Carlisle, IN 46552

AGENDA

CALL TO ORDER

The meeting was called to order by Board President Carol Hesch at 6:30.

PRESENT

Carol Hesch-President
Renee Millar-Secretary
Terry Bailey-Treasurer
Casey Gumm-Member
Stephanie Murphy-Director
Amy Schrock-Assistant Director
Christy Carlisle-Administrative Assistant

ABSENT

Dave Doll-Vice President
Tara White-Member

CONSENT AGENDA

APPROVAL OF MINUTES-April 17, 2018 Regular Business Meeting.

STATISTICS

DEPARTMENT REPORTS

PAYMENTS OF CLAIMS

Assistant Director Amy Schrock informed the board that she added a \$1,500.00 check paid to Overdrive to the claims report. Motion to approve amended consent agenda made by Terry Bailey. Casey Gumm seconded the motion. Motion carried.

REPORTS

TAG REPORT

Caleb Luther reported the teens visited Miller's Merry Manor and passed out silk flowers for Mother's Day. The summer session will begin June 7 with TOTS on Thursdays from 1:30-2:30 and TAG from 3:00-4:00. No TAG in August.

DIRECTOR'S REPORT

The Director reported that she went to Indianapolis for a financial management workshop. Reading for fines had 23 people participate, mostly children. At the staff meeting, she stressed the importance of children reading over the summer. Trudy Menke of Reframing Leadership worked with seven staff members on work styles. A plan has been implemented to make DVDs more accessible to the public.

FINANCIAL REPORT

Nothing to report.

UNFINISHED BUSINESS

1. Renee Millar made a motion to approve the amended Personnel Policy Manual. Terry Bailey seconded the motion. Motion carried.

NEW BUSINESS

1. Terry Bailey made a motion to approve the hiring of a General Clerk. Casey Gumm seconded the motion. Motion carried.

PUBLIC COMMENT

In attendance: Adam Podell, Marie Schaeffer, Caleb Luther

OTHER BUSINESS

None.

ADJOURNMENT

Renee Millar made the motion to adjourn the meeting at 7:00 pm. Casey Gumm seconded the motion. Motion carried.



Carol Hesch



Renee Millar

**Resolution to Transfer Funds between Major Categories
Within the Library Operating Fund**

New Carlisle-Olive Township _____ Public Library

WHEREAS, due to increase in demand for digital resources, certain existing appropriations in the Library Operating Fund now need to be transferred from one major category to another;

NOW THEREFORE BE IT RESOLVED, that the following transfers be immediately made within the Library Operating Fund:

Transfer from Operating Fund:

Category: Capital Outlays

Subcategory: Books: Adult / Non-Print: Book CD

\$ 10,000 / \$5,000

Transfer to Operating Fund:

Category: Services & Charges

Subcategory: Communications: EBooks

\$ 15,000

DULY ADOPTED by the Board of Trustees of the New Carlisle-Olive Township Public Library at its regular meeting held on the 19 day of June, 2018, at which meeting a quorum was present.

NAY

AYE

Casey Gumm
Gene Miller
Carol Hesch
Jerry Bailey

ATTEST:

Secretary