

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING

Tuesday, June 18, 2019
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:32 p.m. by President Carol Hesch.

PRESENT

Carol Hesch, President
Dave Doll, Vice President
Terry Bailey, Treasurer
Casey Gumm, Secretary
Tara White, Member
Adam Podell, Member
Stephanie Murphy, Director
Amy Schrock, Assistant Director
Wendy Arndt, Administrative Assistant

ABSENT

Mindie Colanese, Member

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Dave Doll made a motion to approve the Consent Agenda. Terry Bailey seconded the motion. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that the installation and activation of the new wireless access points were completed with very good results. Amy Schrock, Stephanie and Phil Faccenda attended the St. Joseph County Council Committee meetings and the regular meeting. Todd Samuelson from Baker Tilly attended the committee meeting to answer bond financing questions. The Council approved our bonds and additional appropriations with a 6-1 vote. Bill Schalliol, Executive Director of Economic Development for the county, said that the redevelopment commission wanted to give the library \$500,000 as a TIF grant. Because of the potential for additional project funds, Stephanie contacted Nature Explore hoping to use their services to create an outdoor classroom on the library grounds. We got a quote from Dell to replace most of the computers that were purchased in 2015. In response to a parent request for more kids computer game options, Amy redesigned the landing page for the children's computers adding free online games and activities which can also be accessed from home from the children's page of our website.

- FINANCIAL REPORT

UNFINISHED BUSINESS

NEW BUSINESS

1. Tara White made a motion to approve the purchase of computers from Dell for \$9,189.25. Casey Gumm seconded the motion. Motion carried.
2. Dave Doll made a motion to approve to contract with Window Genie to clean the library's windows for \$1,484. Adam Podell seconded the motion. Motion carried.
3. Terry Bailey made a motion to approve hiring Certified Nature Explore Classroom to create plans for an outdoor classroom for \$8,900. Casey Gumm seconded the motion. Motion carried.

4. Dave Doll made a motion to approve paying the Lease Rental Payment for \$219,250. Tara White seconded the motion. Motion carried.

PUBLIC COMMENTS

OTHER BUSINESS

Nothing to report.

ADJOURNMENT

Dave Doll made a motion to adjourn the meeting. Casey Gumm seconded the motion. Motion carried. Meeting adjourned at 7:03 p.m.

Carol Hesel

President

Casey Gumm

Secretary