

BOARD OF TRUSTEES – REGULAR MONTHLY BUSINESS MEETING  
Tuesday, July 19, 2016 6:30 P.M. EST  
408 S. Bray Street, New Carlisle IN 46552

**AGENDA**

**CALL TO ORDER**

The meeting was called to order at 6:30 by Board President Renee Millar.

**PRESENT**

Renee Millar - President  
Steve Vojtko - Vice President  
Marvin Larue - Treasurer  
Lisa Mills - Secretary  
Carol Hesch - Member  
Lori Szczypiorski – Member arrived at 6:40  
Dave Doll - Member  
Lisa Baiz - Director  
Amy Schrock - Assistant Director  
Christy Carlisle - Administrative Assistant

**ABSENT**

**APPROVAL OF MINUTES**

Moved to approve minutes from June 21, 2016 regular business meeting by Steve Vojtko seconded by Marvin Larue. Motion carried. Lisa Mills and Carol Hesch abstained.

**CONSENT AGENDA**

STATISTICS  
CHILDREN'S PROGRAM COORDINATOR'S REPORT  
ADULT PROGRAM COORDINATOR'S REPORT  
REFERENCE/LOCAL HISTORY REPORT  
LONG RANGE PLAN  
TECHNOLOGY PLAN  
ASSISTANT DIRECTOR'S REPORT  
DIRECTOR'S REPORT

**TEEN ADVISORY GROUP REPORT**

Marie Schaeffer spoke on behalf of the teens. Summer TAG is going great, averaging between 8-13 kids on Thursday afternoons. This summer they have helped out with the Miller's Merry Manor fair and game day and one teen attended a talent show at Miller's Merry Manor. The Teens have helped to create the new space in the teen department by selecting furniture and area rugs for their space. Everyone is very excited. The new year of TAG will start on September 1.

**PUBLIC COMMENTS**

None. Marie Schaeffer.

**TREASURERS REPORT**

None

**UNFINISHED BUSINESS**

1. Lisa reported that her meeting with the county council went well.
2. Update on the new phone system. They were installed on Monday July 18, 2016 and so far they are great.
3. The carpet cleaning in the Library is finished, they were able to get it done in two weekends and the Director is very happy with the work.

**NEW BUSINESS**

1. The Director reported that Phil Gates started in the maintenance position on July 5, 2016.
2. Action needed to change the Library's hours. The Director spoke about the lack of patrons between the hours of 8:00p.m. to 9:00p.m. during the school year. She said we tried it for a year and it just didn't make sense to be open the extra hour when there are few to no patrons using the building for that last hour. Moved to change the Library's hour back to 9:00am to 8:00pm Monday thru Thursday by Dave Doll seconded by Steve Vojtko. Motion carried.
3. The Director informed the board that she has a meeting for the budget on August 17 and would like to form a committee to go over the budget before her meeting. The budget committee volunteers were Carol Hesch, Marvin Larue and Renee Millar.

**OTHER BUSINESS**

Renee Millar commented on the nice article that Tracy Shelton the Lisa Baiz wrote for the New Carlisle Gazette. Carol Hesch let the board know that the Friends of the Library would be having a booth at Hometown Day's and that a \$200.00 donation from a local sorority was used to purchase the missing yearbooks from the history room. Also, the Friends of the Library thanked Amy Schrock for designing their new logo.

Moved to approve \$2,800 to be paid to Umbaugh & Associates for their budget review services by Dave Doll seconded Steve Vojtko. Motion carried.

**PAYMENT OF CLAIMS**

Moved to pay claims by Steve Vojtko seconded by Marvin Larue. Motion carried.

**ADJOURNMENT**

Moved to adjourn the meeting at 7:08 by Dave Doll seconded by Steve Vojtko. Motion carried.