

**MINUTES OF THE NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MONTHLY BUSINESS MEETING**

Tuesday, August 16, 2016, 6:30 p.m. Town Time
408 S. Bray Street, New Carlisle, IN 46552

AGENDA

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Board President Renee Millar, asked to have all cell phones put on silence.

PRESENT

Renee Millar - President
Marvin Larue - Treasurer
Lisa Mills - Secretary
Carol Hesch - Member
Dave Doll - Member
Lisa Baiz - Director
Amy Schrock - Assistant Director
Christy Carlisle - Administrative Assistant

ABSENT

Steve Vojtko - Vice President
Lori Szczypiorski - Member

APPROVAL OF MINUTES

Moved to approve minutes from the July 19, 2016 regular business meeting by Carol Hesch seconded by Dave Doll. Motion carried.

Moved to approve minutes from the July 19, 2016 work session by Lisa Mills seconded by Marvin Larue. Motion carried.

CONSENT AGENDA

- STATISTICS
- CHILDREN'S PROGRAM COORDINATOR'S REPORT
- ADULT PROGRAM COORDINATOR'S REPORT
- REFERENCE/LOCAL HISTORY REPORT
- LONG RANGE PLAN
- TECHNOLOGY PLAN
- ASSISTANT DIRECTOR'S REPORT
- DIRECTOR'S REPORT

Moved to approved consent agenda by Lisa Mills seconded by Dave Doll. Motion Carried

TEEN ADVISORY GROUP

Maria Schaeffer reported that the teen department is almost redecorated. She invited the board to walk through and admire the new furniture and rugs. The teens love it!

PUBLIC COMMENT

Present Julie Shelton, Marie Schaeffer, Sara Audiss, Phil Gates and Cindy Casper.

TREASURERS REPORT

Moved to transfer \$2,000 from line 100.30.108 to line 100.30.116 by Dave Doll seconded by Marvin Larue. Motion carried.

UNFINISHED BUSINESS

1. Moved to approve the 2017 budget proposal by Dave Doll seconded by Carol Hesch. Motion carried.
2. Sara Audiss the Children's Coordinator reported on the summer reading program and activities. The library had 34 programs which 900 people attended. Over 200 children signed up for the reading program. Sara wanted to send a special Thank You out to Sue Thompson for donating the beautiful animals that decorated the library. They were works of art that the whole community enjoyed. Also, Thank you to Dave Millar for pulling the Hometown Days Float, Johnny Vanek for suppling the trailer, Roger Grove for hauling the

animals back and forth and the La Porte Master Gardeners for helping with our gardening program this summer.

NEW BUSINESS

1. The Director updated the board on the library's personnel changes. She introduced the new maintenance man Phil Gates, announced that Pam Sailor would be leaving to accept a different job closer to home and announced that Jessica Orr would be replacing Pam Sailor.
2. Moved to approve Biblionix as the new integrated library system for \$31,225 by Dave Doll seconded by Marvin Larue. Motion carried.
3. Moved to approve the annual renewal of the liability insurance for \$9,113 by Dave Doll seconded by Carol Hesch. Motion carried.

OTHER BUSINESS

Phil Gates spoke to the board about having the roof inspected and also about removing a row of bushes in the parking lot area. The bushes haven't been maintained and are mostly a garbage collector. Moved to remove bushes in parking lot by Marvin Larue seconded by Lisa Mills. Motion carried.

PAYMENT OF CLAIMS

Moved to pay claims by Carol Hesch seconded by Dave Doll. Motion carried.

ADJOURNMENT

Moved to adjourn the meeting at 7:09 P.M. by Lisa Mills seconded by Dave Doll. Motion carried.