

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY  
REGULAR MONTHLY BUSINESS MEETING  
Tuesday, September 17, 2019  
6:30 P.M.

**AGENDA**

**CALL TO ORDER**

The meeting was called to order at 6:31 p.m. by President Carol Hesch.

**PRESENT**

Carol Hesch, President  
Terry Bailey, Treasurer  
Casey Gumm, Secretary  
Mindie Colanese, Member  
Adam Podell, Member  
Stephanie Murphy, Director  
Wendy Arndt, Administrative Assistant

**ABSENT**

Dave Doll, Vice President  
Tara White, Member

**CONSENT AGENDA**

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Mindie Colanese made a motion to approve the Consent Agenda. Casey Gumm seconded the motion. Motion carried.

**REPORTS**

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that after spreading the word to local community members and working together with other small government units in the county who spoke with individual elected officials, the people, who were concerned about the St. Joseph County libraries, were heard. The County Council listened to the people's concerns and tabled the LIT proposal for the 911 call center for this year. The St. Joseph County Council held a public hearing for our budget at their September meeting. The budget should be approved at the October 2019 meeting. Stephanie and Amy Schrock have met with Zach Benedict from MKM and his colleagues - Dan Ernst and Sue Parrish, and finalized some details. Baker Tilly requested that we put off the sale of the bonds by about a week because there is a meeting of the Federal Reserve Board on October 29 and they think it will be favorable for us to wait a week. Amy and Stephanie looked at a couple of vans in LaPorte and sought a quote from an additional dealer. Longardner Mechanical installed a filter on the chiller. Pioneer Day was a huge success. We had nearly 400 attendees and received many compliments on the event. Roanna Hooton did an awesome job putting this event together with the help of Sarah Audiss and Marie Schaeffer.

- FINANCIAL REPORT

Stephanie Murphy reported that on the Appropriation Report a new line item was added under Capital Outlays - Land, Building & Improvement - to account for the building project.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Terry Bailey made a motion to accept the quote from LaPorte Chrysler Dodge for the library vehicle for \$26,487. Casey Gumm seconded the motion. Motion carried.
2. Adam Podell made a motion to approve the Resolution to transfer funds \$27,000 from 3.18 Transfer to LIRF to 4.02 Furniture and Equipment to pay for the library van. Terry Bailey seconded the motion. Motion carried.

3. Adam Podell made a motion to approve the Transfer \$1,100 from 3.18 Transfer to LIRF to 3.15 Bonds and Insurance to pay for the van's insurance. Mindie Colanese seconded the motion. Motion carried.
4. Mindie Colanese made a motion to approve the Transfer \$500 from 3.18 Utilities Electric to 3.17 Dues to pay for the van's licence and registration. Casey Gumm seconded the motion. Motion carried.
5. Mindie Colanese made a motion to approve the Policy on Staff Use of Library Vehicle. Terry Bailey seconded the motion. Motion carried.
6. Adam Podell made a motion to Accept contract with MKM architect+ design, contingent on attorney review, for \$146,000. Casey Gumm seconded the motion. Motion carried.
7. Tentative November meeting dates will be Tuesday, November 5 for a short meeting to give the opening bids on the project and a regular meeting on Thursday, November 21 which will include the closing of the bonds. There will not be any November 12th meeting.

### **PUBLIC COMMENTS**

Mindie Colanese suggested that Marie Schaeffer, Teen Coordinator, talk with teens at the schools to let them know about TAG and perhaps working with Jill Smith, the Middle School Mentor. Mindie thought that communicating the TAG topics to the schools ahead of time might increase interest.

### **OTHER BUSINESS**

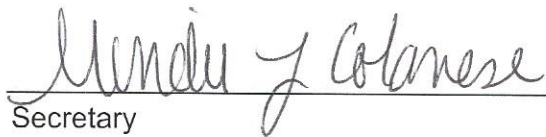
Nothing to report.

### **ADJOURNMENT**

Mindie Colanese made a motion to adjourn the meeting. Terry Bailey seconded the motion. Motion carried. Meeting adjourned at 7:09 p.m.



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President



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Secretary