

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, October 15, 2019
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:33 p.m. by President Carol Hesch.

PRESENT

Carol Hesch, President
Terry Bailey, Treasurer
Mindie Colanese, Member
Tara White, Member
Adam Podell, Member
Stephanie Murphy, Director
Amy Schrock, Assistant Director
Wendy Arndt, Administrative Assistant

ABSENT

Dave Doll, Vice President
Casey Gumm, Secretary

Mindie Colanese was made acting secretary.

Terry Bailey made a motion to amend the agenda to add payment of the survey. Mindie Colanese seconded the motion. Motion carried.

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Mindie Colanese made a motion to approve the Consent Agenda. Tara White seconded the motion. Motion carried.

REPORTS

- TAG REPORT

Marie Schaeffer, Teen and Outreach Coordinator, Tobie Shrieve and Charlie Kyle were present. Charlie Kyle reported on past events. The TAG members helped out in the Hometown Days parade passing out beach balls. They also went to Miller's Merry Manor, creating sun catchers with the residents. The TAG members learned CPR and also helped with Pioneer Day and the Book Sale set up. Tobie Shrieve reported that 13 TAG members have volunteered to help with Spooky Night on October 18th. TAG will be having its annual mitten drive November 1 - 30 and they are hoping to help out many children in the area with the mitten donations. The TAG group will be having a Harry Potter Trivia Day on December 30th which they are excited about.

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that our budget was approved by the County Commissioners. Bid package 1 has been advertised for the renovation project. This will include all interior work - paint, carpet, bathrooms, the learning lab, etc., and the roof. Bids are due on November 5. Bid packages 2 & 3 - furniture and landscaping/exterior work - are open to the public on October 22. Those bids are due November 19. On November 21, all bid packages will be approved or rejected and we will be closing on the bonds. The plans that Nature Explore drew up for us were more than twice the cost of what we told them we had budgeted for the outdoor project. In compensation, they are giving us half off in products to use in our outdoor space which is exciting. Macmillan has changed their lending model for ebooks, restricting new title purchases to one per library for the first two months. As a consortium, we will be re-evaluating our current processes to see if our old ways of doing things will still work with

these more restrictive licensing models. Stephanie attended Indiana Library Federation's Legislative Fall Forum. HB 1343 was discussed at length.

- FINANCIAL REPORT

Amy Schrock reported that more transfers will be made next month in response to the upcoming year's end.

UNFINISHED BUSINESS

NEW BUSINESS

1. Mindie Colanese made a motion to approve the 2020 Salary Schedule. Adam Podell seconded the motion. Motion carried.
2. Terry Bailey made a motion to approve the Creative Space Purchases at \$8,373. Tara White seconded the motion. Motion carried.
3. Mindie Colanese made a motion to approve the Payment of the Survey. Terry Bailey seconded the motion. Motion carried.
4. The November meetings are as follows: Work Session on November 5, 2019 at 5:30 p.m. for the Bid Opening on Interior. Work Session on November 19, 2019 at 5:30 p.m. for Furniture/Outside Bids. Board Meeting on Thursday, November 21, 2019 at 6:30 p.m. which will include closing on the bonds and bid package approval.

PUBLIC COMMENTS

President Carol Hesch stated that November is Director evaluation.

OTHER BUSINESS

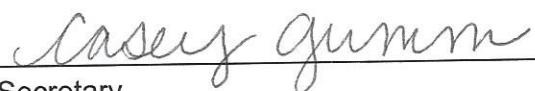
Nothing to report.

ADJOURNMENT

Tara White made a motion to adjourn the meeting. Terry Bailey seconded the motion. Motion carried. Meeting adjourned at 7:14 p.m.



President



Secretary