

**MINUTES OF THE NEW CARLISLE-OLIVE TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MONTHLY BUSINESS MEETING
Tuesday, October 18, 2016 6:30 PM EST
408 S Bray St. New Carlisle, IN 46552**

AGENDA

CALL TO ORDER

The meeting was called to order at 6:35 by board president Renee Millar.

PRESENT

Renee Millar - President
Steve Vojtko - Vice President
Marvin Larue - Treasurer
Lisa Mills - Secretary
Carol Hesch - Member
Lori Szczypiorski - Member
Dave Doll - Member
Lisa Baiz - Director
Amy Schrock - Assistant Director
Christy Carlisle - Administrative Assistant

ABSENT

APPROVAL OF MINUTES

Moved to approve minutes from August 16, 2016 regular business meeting by Dave Doll seconded by Marvin Larue. Motion carried. Lori Szczypiorski and Steve Vojtko abstained.
Moved to approve minutes from September 20, 2016 Hearing on proposed 2017 budget by Steve Vojtko seconded by Dave Doll. Motion carried. Marvin Larue abstained.
Moved to approve minutes from September 20, 2016 regular business meeting by Steve Vojtko seconded by Lori Szczypiorski. Motion carried. Marvin Larue abstained.

CONSENT AGENDA

STATISTICS
CHILDREN'S PROGRAM COORDINATOR'S REPORT
ADULT PROGRAM COORDINATOR'S REPORT
REFERENCE/LOCAL HISTORY REPORT
LONG RANGE PLAN
TECHNOLOGY PLAN
ASSISTANT DIRECTOR'S REPORT
DIRECTOR'S REPORT

Moved to approve consent agenda by Steve Vojtko seconded by Lori Szczypiorski. Motion carried.

TEEN ADVISORY GROUP REPORT

Caitlyn Wood reported that the TAG group had 26 members show up to start off the year. The teens have started their Christmas Child project. At their first meeting they opened their dream jars to see what dreams and goals had been reached, 90% of their dreams had come true. The teens are excited about upcoming events, which include helping with Spooky night, the hat and glove tree and Bingo with seniors. They will also be decorating doors at Miller's Merry Manor for Christmas.

PUBLIC COMMENTS

Present: Marie Schaeffer, Caitlyn Wood, Gabby Arndt and Sammy Leiter.

TREASURER'S REPORT

UNFINISHED BUSINESS

1. Action needed for snow bid removal. Motion to award the snow bid to Lawscapes Services by Lori Szczypiorski seconded by Marvin Larue. Motion carried.
2. The Director scheduled a special meeting for November 15, 2016 to discuss the roof inspection results. The board will have a work session after the regular meeting.
3. The Director discussed some results of her electric sign search, the board decide to go over further details at the next meeting.

4. The Director spoke with the library attorney, Andrea Halpin, regarding library contracts Ms. Halpin was going to research some information and will get back to the director with her recommendation.

NEW BUSINESS

1. The Director let the board know that the library went live with our new circulation system, Apollo, on October 11. So far things have gone pretty smoothly. We're working out any bugs that have come up. The Apollo team has been great to work with, very quick to respond to any problems.
2. Action needed to approve the computer consulting contract. After some discussion, a motion was made by Steve Vojtko to table the approval until the next meeting. Lori Szczypiorski seconded the motion.
3. Action needed to approve the computer E-rate by Steve Vojtko seconded by Dave Doll. Motion carried.
4. Moved to approve Food for Fines starting October 24 and running through November 16, 2016 by Lori Szczypiorski seconded by Steve Vojtko. Motion carried.

OTHER BUSINESS

Carol Hesch commented on how good the teen department looks. She also suggested that our maintenance man inspect the top rails of the porch.

PAYMENT OF CLAIMS

Moved to pay claims by Steve Vojtko seconded by Dave Doll. Motion carried.

ADJOURNMENT

Moved to adjourn the meeting at 7:29 by Steve Vojtko seconded by Lori Szczypiorski. Motion carried.