

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, May 19, 2020
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by President Tara White.

PRESENT

Tara White, President
Mindie Colanese, Vice President
Terry Bailey, Treasurer
Casey Gumm, Secretary
Adam Podell, Member
Carol Hesch, Member
Brad Ellett, Member
Stephanie Murphy, Director
Amy Schrock, Assistant Director
Wendy Arndt, Administrative Assistant

ABSENT

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Mindie Colanese made a motion to approve the Consent Agenda. Carol Hesch seconded the motion. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that the construction continues at a very slow pace. Rain and wind have slowed the roofing project. Substantial completion of Phase B is now slated for June 19. Delivery of the new furniture is scheduled for June 22. Stephanie and Amy met with Wainscott Auctioneer, Tricia Wainscott. They have moved to an online format given the gathering restrictions currently in place. Walsh & Kelley began work on the front on the building and parts of the parking lot. We received the DLGF's 2020 Circuit Breaker report, which shows our circuit breaker is \$190,941 instead of our budgeted \$149,213. We are uncertain as to why it is so much higher given that Umbaugh's estimates are very conservative. We are dropping a significant amount of debt, which should reduce our circuit breaker loss. Stephanie feels confident that our level of cash reserves will enable us to weather the recession. Staff were brought back into the building May 4. We began porch pick up Monday, May 11. All staff have been trained in our online Beanstack program for Summer Reading. We have plans for virtual programs that families can participate in outside and on their own time.

- FINANCIAL REPORT

UNFINISHED BUSINESS

NEW BUSINESS

1. Terry Bailey made a motion to approve the Back on Track Plan and Staffing. Mindie Colanese seconded the motion. Motion carried.
2. Brad Ellett made a motion to approve the Sale of Personal Property. Casey Gumm seconded the motion. Motion carried.

3. Terry Bailey made a motion to approve the quote for Chiller Repairs by Longardner for \$5,413.00. Brad Ellett seconded the motion. Motion carried.

PUBLIC COMMENTS

OTHER BUSINESS

ADJOURNMENT

Mindie Colanese made a motion to adjourn the meeting. Carol Hesch seconded the motion. Motion carried. Meeting adjourned at 6:56 p.m.

Mindie Colanese VP
President

Casey Gumm
Secretary