

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, June 16, 2020
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Vice President Mindie Colanese.

PRESENT

Mindie Colanese, Vice President
Terry Bailey, Treasurer
Casey Gumm, Secretary
Adam Podell, Member
Stephanie Murphy, Director
Wendy Arndt, Administrative Assistant

ABSENT

Tara White, President
Carol Hesch, Member
Brad Ellett, Member

Terry Bailey made a motion to amend the Agenda to include the Pandemic Childcare Policy. Casey Gumm seconded the motion. Motion carried.

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Adam Podell made a motion to approve the Consent Agenda. Terry Bailey seconded the motion. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that the end is in sight with the interior renovations. The furniture looks like it will be delivered on June 22. The roof is completed. Walsh & Kelly have been moving the outside project along quickly and have been easy to work with. We received our June tax draw. Total revenue is 65% of what it was at the same time last year. Stephanie has been talking with the Auditor's office. They plan to disburse funds again in August and hopefully that will make up most of the shortfall. We are well positioned to withstand revenue delays. One fund that we do not have sufficient funds in is for the new bond. We will have to do a temporary transfer from the Rainy Day fund to cover the difference. We did receive a Supplemental \$31,000 from LIT this month which was helpful. Porch pickup continues to go well. We have 117 active readers logging minutes in Beanstack. They have read 36,660 minutes so far. Crafts to go kits have been very popular on the porch. We plan to reopen for browsing on Monday, June 29 with some changes. Patrons will be limited to 30 minutes or less of browsing. Youth under 16 years old must be accompanied by an adult. Patrons must wear masks as long as the public health order is in effect. Patrons are requested to maintain 6 feet of social distancing. Returns must be placed in the bookdrop. Computer use will be limited to 30 minutes. Porch pickup will still be available. Reading Roadshow has been extended to include those who are vulnerable or over 65.

- FINANCIAL REPORT

UNFINISHED BUSINESS

NEW BUSINESS

1. Casey Gumm made a motion to approve the Resolution for Temporary Transfer of Funds from the Rainy Day Fund to the Debt Service Fund for \$6,500.00 to pay the General Obligation Bond. Terry Bailey seconded the motion. Motion carried.
2. Terry Bailey made a motion to approve the Lease Rental Payment for \$223,250.00. Adam Podell seconded the motion. Motion carried.
3. Terry Bailey made a motion to approve the Debt Service Payment for \$81,726.25. Casey Gumm seconded the motion. Motion carried.
4. Terry Bailey made a motion to approve the Pandemic Childcare Policy. Casey Gumm seconded the motion. Motion carried.

PUBLIC COMMENTS

OTHER COMMENTS

ADJOURNMENT

Terry Bailey made a motion to adjourn the meeting. Casey Gumm seconded the motion. Motion carried. Meeting adjourned at 6:54 p.m.



President



Secretary