

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, July 21, 2020
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by President Tara White.

PRESENT

Tara White, President
Mindie Colanese, Vice President
Terry Bailey, Treasurer
Casey Gumm, Secretary
Adam Podell, Member
Carol Hesch, Member
Brad Ellett, Member
Stephanie Murphy, Director
Amy Schrock, Assistant Director
Wendy Arndt, Administrative Assistant

ABSENT

Casey Gumm made a motion to amend the Agenda to add the Staff Inservice to New Business. Brad Ellett seconded the motion. Motion carried.

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Terry Bailey made a motion to approve the Consent Agenda. Mindie Colanese seconded the motion. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that the construction problems in the local history room have been resolved. The exterior work continues to move along. Parking lots will be paved soon. Larson Danielson will be constructing the stage for the outdoor classroom along with some other work. The landscapers will then move in and do the plantings. The Maximum Levy Growth Quotient is 4.2%. The Department has estimated our 2021 Circuit Breaker loss to be \$209,000 and has estimated revenues from Local Income Tax (LIT) at 90% of 2020 revenues. We are averaging 75 visitors a day. Our craft kits to go continue to be very popular - approximately 300 of them have been given out. Beginning August 1, patrons will be able to reserve a study room or the Creative Space for one individual or family. A buffer will be programmed into the reservation system to allow staff time to disinfect the areas. We have had many discussions about having children in the library afterschool. The recommendation would be that we would continue our current practice of not allowing children under the age of 16 into the library without an adult through the end of 2020. The board supports that position.

- FINANCIAL REPORT

UNFINISHED BUSINESS

NEW BUSINESS

1. Mindie Colanese made a motion to approve the Declaration of Fiscal Body. Carol Hesch seconded the motion. Motion carried.


2. Mindie Colanese made a motion to Update Firewall Hardware for a quote of \$4,937.00. Terry Bailey seconded the motion. Motion carried.
3. Casey Gumm made a motion to approve the Resolution to Join E-rate Consortium. Brad Ellett seconded the motion. Motion carried.
4. Carol Hesch made a motion to approve the updating of HVAC Controls for \$14,395.36 from Additional Appropriation for the Project. Mindie Colanese seconded the motion. Motion carried.
5. Casey Gumm made a motion to approve the removal of the Staff Inservice scheduled for 8/4/2020. Terry Bailey seconded the motion. Motion carried.

PUBLIC COMMENTS

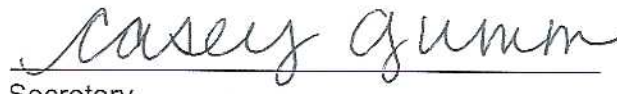
OTHER BUSINESS

ADJOURNMENT

Mindie Colanese made a motion to adjourn the meeting. Terry Bailey seconded the motion. Motion carried. Meeting adjourned at 7:00 p.m.



President



Secretary