

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY  
REGULAR MONTHLY BUSINESS MEETING  
Tuesday, August 18, 2020  
6:30 P.M.

**AGENDA**

**CALL TO ORDER**

The meeting was called to order at 6:31 p.m. by Vice President Mindie Colanese.

**PRESENT**

Mindie Colanese, Vice President  
Terry Bailey, Treasurer  
Casey Gumm, Secretary  
Adam Podell, Member  
Carol Hesch, Member  
Brad Ellett, Member  
Stephanie Murphy, Director  
Amy Schrock, Assistant Director  
Wendy Arndt, Administrative Assistant

**ABSENT**

Tara White, President

**CONSENT AGENDA**

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Terry Bailey made a motion to approve the Consent Agenda. Casey Gumm seconded the motion. Motion carried.

**REPORTS**

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that progress on the outside construction continues to be slow and that the delays are Covid-19 related. Policy Analytics re-calculation estimates the 2021 circuit breaker to be \$174,473 which is good news. We did receive an additional property tax draw after the July deadline for property taxes. We are able to pay back our temporary loan from the rainy day fund to the bond fund this month. Our Outreach Assistant resigned for family reasons. Due to the fact that the position is primarily interacting with the public and given the current situation with the Covid-19 virus, Stephanie decided to hold this position open until things normalize. Pop up library has not had much success, so we will discontinue that at the end of the month. Kahoots continue to be popular as do the grab and go craft kits. We are going to offer Hoopla, another virtual option, to our patrons. Staff is doing a great job of thinking outside of the box and not being afraid to fail.

- SUMMER READING REPORT

Children's Director Sarah Audiss reported that 150 patrons participated in our Summer Reading Program through Beanstack reading 119,000+ minutes. They were very excited about the prizes. Sarah has created an early literacy program called On My Way that will have monthly reading, writing and play challenges to help prepare kids for kindergarten. This is accessed through Beanstack also. There will be a Story Time Drive-Thru so that the children can say hello to Miss Sarah and pick up a Story Time packet to go along with the online Story Time recordings.

- FINANCIAL REPORT

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Casey Gumm made a motion to Return \$6,500 to the Rainy Day Fund from the Debt Service Fund. Brad Ellett seconded the motion. Motion carried.
2. Terry Bailey made a motion to approve Computer Replacements not to exceed \$11,000. Adam Podell seconded the motion. Motion carried.
3. Brad Ellett made a motion to approve the Criminal History Background Check Policy. Carol Hesch seconded the motion. Motion carried.
4. Carol Hesch made a motion to approve the Resolution to Transfer \$5,000 within a major Category, from Utilities: Electric to Communications: Ebooks. Terry Bailey seconded the motion. Motion carried.

### **PUBLIC COMMENTS**

Carol Hesch asked if there had been any complaints regarding our Child Policy, especially after school. Stephanie Murphy stated that we hadn't received any complaints. Stephanie Murphy stated that she had been approached by Town Board Member Jerry Colanese about potentially allowing the Town to put a Splash Pad on the south side of our property along Dunn Road. There was a negative response from the Library Board regarding the Splash Pad. Concerns about parking, safety due to traffic, the use of the Library facilities by wet patrons and the chlorine run-off were all mentioned as reasons to not pursue this course of action.

### **OTHER BUSINESS**

### **ADJOURNMENT**

Carol Hesch made a motion to adjourn the meeting. Brad Ellett seconded the motion. Motion carried. Meeting adjourned at 6:52 p.m.



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President



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Secretary