

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY  
REGULAR MONTHLY BUSINESS MEETING  
Tuesday, September 15, 2020  
6:30 P.M.

**AGENDA**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by President Tara White.

**PRESENT**

Tara White, President  
Mindie Colanese, Vice President  
Terry Bailey, Treasurer  
Casey Gumm, Secretary  
Carol Hesch, Member  
Brad Ellett, Member (came to the meeting at 6:45 p.m.)  
Stephanie Murphy, Director  
Amy Schrock, Assistant Director  
Wendy Arndt, Administrative Assistant

**ABSENT**

Adam Podell, Member

**CONSENT AGENDA**

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Terry Bailey made a motion to approve the Consent Agenda. Carol Hesch seconded the motion. Motion carried.

**REPORTS**

- DIRECTOR'S REPORT

Director Stephanie Murphy has spent a lot of time writing the budget this month and looking at the overall financial picture for the library. Amy Schrock has been very helpful in this. Stephanie applied for and was approved for a Cares Act mini-grant through the Indiana State Library for \$1,400. Amy and Stephanie paid careful attention to the Payroll Tax Holiday from President Trump's executive order. The consensus seems to be that it is optional and that it would be best to not stop withholding payroll taxes. It has been a bit of a struggle to get quotes for the garage but we did receive a good quote from Coach House Garages out of Goshen. Thanks to Christiana and Roanna, the library now has an Instagram account in an effort to reach a younger audience. Roanna's "Out and About" series on Facebook has been very popular. Sarah, Christiana, and Roanna have really embraced video creation in an effort to continue to serve the community. We launched Hoopla. Patrons can stream video, television, audiobooks, music and download ebooks with no wait.

- FINANCIAL REPORT

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Mindie Colanese made a motion to approve the quote from Coach House Garages for \$29,816.32 which excludes the Stone Work Allowance and provided the quote includes a garage door. Terry Bailey seconded the motion. Motion carried.
2. The 2021 Budget was presented to the Board and any public that attended the meeting at the 2021 Budget Hearing.
3. Terry Bailey made a motion to approve the Insurance Renewal for \$10,224. Carol Hesch seconded the motion. Motion carried.

**PUBLIC COMMENTS**

No one from the public was present.

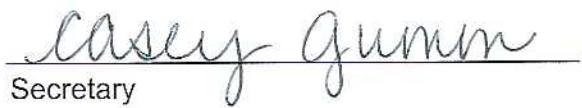
**OTHER BUSINESS**

Stephanie Murphy stated that there have been some complaints from groups about wanting to use the Meeting Room to meet in, particularly the Euchre group and TOPS. The Board feels that it would be prudent to wait until the Governor states that it is safe to meet inside in person. Until then, we will be waiting on allowing groups to meet in the library.

**ADJOURNMENT**

Carol Hesch made a motion to adjourn the meeting. Mindie Colanese seconded the motion. Motion carried. Meeting adjourned at 7:07 p.m.

  
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President

  
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Secretary