

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, October 20, 2020
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:31 p.m. by Vice President Mindie Colanese.

PRESENT

Mindie Colanese, Vice President
Terry Bailey, Treasurer
Casey Gumm, Secretary
Adam Podell, Member
Carol Hesch, Member
Stephanie Murphy, Director
Wendy Arndt, Administrative Assistant

ABSENT

Tara White, President
Brad Ellett, Member

Carol Hesch made a motion to amend the Agenda to add Covid Exposure and Response to New Business. Terry Bailey seconded the motion. Motion carried.

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Casey Gumm made a motion to approve the Consent Agenda. Carol Hesch seconded the motion. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Stephanie Murphy met with Mrs. Bush at Olive Elementary to discuss ways we could collaborate. Library cards were provided for all students. Hawkins Print Shop donated the student cards. Mrs. Bush provided us, with no names attached, reading level reports for 35 students who lost reading levels since the shut down. We selected and checked out 5 books for each of those students. The landscaping is slated to be completed this week. Walsh & Kelly have a few outstanding items to be completed. We have ordered ADA signs and end caps. We have various odds and ends, including some art purchases to complete. We have opened the rear entrance which the people using it seem to need and love. Earlier this month, the port-a-john left by Michiana Contracting was set on fire by a vandal, damaging the sidewalk and melting a sprinkler head. Also, some graffiti was spray painted on the sidewalk in a couple of other areas. Servpro cleaned up the spray paint and the damage from the fire as best as they could. There is still work to be done. Two sections of sidewalk need to be replaced from the fire damage and the sprinkler head needs to be replaced. The damage should be covered by Michiana Contracting's insurance. Those details are still being worked out. Roanna and Stephanie are working on the processes we need to put in place to provide a Library of Things. Indiana has entered Stage 5 of the reopening plan. Stephanie feels that we can open our meeting rooms on a limited basis. Circulation is creeping back up again. We are taking advantage of things being slower by getting some projects and continuing education done.

- FINANCIAL REPORT

UNFINISHED BUSINESS

NEW BUSINESS

1. Carol Hesch made a motion to approve the Resolution Adopting the 2021 Budget. Casey Gumm seconded the motion. Motion carried.

2. Carol Hesch made a motion to approve the Library of Things collection development policy, borrower's guidelines and updated Loans and Fees. Adam Podell seconded the motion. Motion carried.
3. Terry Bailey made a motion to approve the Services During Covid-19 plan. Carol Hesch seconded the motion. Motion carried.
4. Carol Hesch made a motion to approve the Covid Exposure and Response plan. Terry Bailey seconded the motion. Motion carried.

PUBLIC COMMENTS

No one from the public was present.

OTHER BUSINESS

ADJOURNMENT

Casey Gumm made a motion to adjourn the meeting. Carol Hesch seconded the motion. Motion carried. Meeting adjourned at 6:57 p.m.



President



Secretary