

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, February 16, 2021
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:33 p.m. by President Tara White.

PRESENT

Tara White, President
Mindie Colanese, Vice President
Terry Bailey, Treasurer
Casey Gumm, Secretary
Jennifer Maure, Member
Brad Ellett, Member
Stephanie Murphy, Director
Amy Schrock, Assistant Director
Wendy Arndt, Administrative Assistant

ABSENT

Adam Podell, Member

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Mindie Colanese made a motion to approve the Consent Agenda. Casey Gumm seconded the motion. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that she and Amy completed the 2020 Annual Report and filed it with the Indiana State Library (ISL). We reached our goal of earning 3 Little Free Libraries through our community wide winter reading program by reading 60,000+ minutes. The Friends of the Library met in December and only had one attendee. It has been a difficult year. Their traditional big book sale fundraisers have not been possible. It was a really great group of volunteers, so rebuilding the group after we are in a better spot with Covid is possible. We are continuing to have an ongoing booksale. Baker & Taylor's new Sustainable Shelves program, which buys back or recycles books, is a program we have signed up for. We have applied for another round of Covid grants through ISL. We have been awarded \$2,000. Stephanie recommends using the grant to offset the cost of a MacBook Pro for Christi for video editing which will make the process of producing virtual programming easier. Stephanie attended the St. Joseph County Committee Meeting and Public Hearings. The proper notice of that public hearing was published in the South Bend Tribune. Our appropriation request was approved without any questions or concerns. Stephanie is working with some other libraries in our Overdrive/Libby Consortium on ways we can improve access and reduce wait times for our end users. Stephanie and Roanna worked together to use data to analyze our Facebook views and reach. Roanna created a plan to refine the way we use Facebook to be consistent to promote services and collections as well as programs.

- FINANCIAL REPORT

UNFINISHED BUSINESS

1. Terry Bailey made a motion to approve the Board Bylaws. Mindie Colanese seconded the motion. Motion carried.

NEW BUSINESS

2. Casey Gumm and Jennifer Maure volunteered to be Board Representatives to the Strategic Planning Committee.
3. Brad Ellett made a motion to approve the Technology Purchase of a MacBook Pro for \$3,499.00 (\$2,000.00 from the Cares Grant and the remainder out of the Operating Fund). Terry Bailey seconded the motion. Motion carried.
4. Terry Bailey made a motion to approve investing in Trust Indiana for \$600,000.00 (\$200,000.00 from 1st Source Bank Savings and \$400,000.00 from Horizon Bank Savings) to be reevaluated in 6 months. Brad Ellett seconded the motion. Motion carried. Mindie Colanese abstained from voting.

PUBLIC COMMENTS

No public was present.

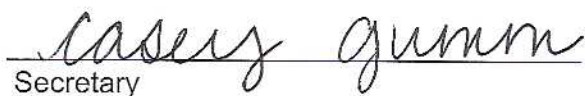
OTHER BUSINESS

ADJOURNMENT

Mindie Colanese made a motion to adjourn the meeting. Jennifer Maure seconded the motion. Motion carried. Meeting adjourned at 6:53 p.m.



President



Secretary