

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, December 21, 2021
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by President Tara White.

PRESENT

Tara White, President
Mindie Colanese, Vice President
Terry Bailey, Treasurer
Casey Gumm, Secretary
Stephanie Murphy, Director
Amy Schrock, Assistant Director
Wendy Arndt, Administrative Assistant

ABSENT

Jennifer Maure, Member
Adam Podell, Member
Brad Ellett, Member

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS
- BOND PAYMENTS
 - a. Zions Bancorporation

Mindie Colanese made a motion to approve the Consent Agenda. Casey Gumm seconded the motion. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that the Library Journal named us a 4 Star Library! We are one of only 5 libraries in Indiana to receive this distinction. We had our Audit exit interview. Tara and Terry as President and Treasurer attended the meeting. We had a clean audit, with all funds properly accounted for and no comments on internal controls. Amy and Stephanie completed training on the depreciation of capital assets with the State Board of Accounts. We received our year end tax draw from the State. Our circuit breaker impact was less than expected by about \$10,000. Stephanie met with Deb Futa, Director of St. Joseph County Public Library, who gave her a tour of their newly remodeled main library. Stephanie presented at the Indiana Library Federation Annual Conference on a panel about Library's of Things which was well attended.

- FINANCIAL REPORT

No questions were asked.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Terry Bailey made a motion to retroactively from 11-9-2021 accept the adjusted rate of \$50,595.00 for Boiler Replacement. Casey Gumm seconded the motion. Motion carried.
2. Casey Gumm made a motion to approve the Resolution to Transfer Funds Within the Library Operating Fund Major Category, \$7,000.00 from 3.16 Repair & Maintenance to 3.01 Professional Services. Terry Bailey seconded the motion. Motion carried.
3. Terry Bailey made a motion to approve the Resolution to Encumber Operating Funds in the amount of \$11,624.11. Mindie Colanese seconded the motion. Motion carried.
Casey Gumm made a motion to approve the Resolution to Encumber Rainy Day Funds

in the amount of \$11,526.24 for Ideal Consolidated, Inc. for Boiler Replacement. Mindie Colanese seconded the motion. Motion carried.

4. Mindie Colanese made a motion to approve Tara White as President, Mindie Colanese as Vice President, Terry Bailey as Treasurer, and Casey Gumm as Secretary for 2022. Terry Bailey seconded the motion. Motion carried.
5. Mindie Colanese made a motion to approve the Library joining the Overdrive Consortium. Terry Bailey seconded the motion. Motion carried.
6. The 2022 Board Meeting dates are the Third Tuesday of each month at 6:30 p.m., January 18, February 15, March 15, April 19, May 17, June 21, July 19, August 16, September 20, October 18, November 15, and December 20.
7. Casey Gumm made a motion to approve the 2022-2024 Long Range Plan. Terry Bailey seconded the motion. Motion carried.

PUBLIC COMMENTS

No public was present.

OTHER BUSINESS

ADJOURNMENT

Mindie Colanese made a motion to adjourn the meeting. Terry Bailey seconded the motion. Motion carried. Meeting adjourned at 6:43 p.m.



President



Secretary