

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, February 15, 2022
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Vice President Mindie Colanese.

PRESENT

Mindie Colanese, Vice President
Casey Gumm, Secretary
Adam Podell, Member
Jennifer Maure, Member
Stephanie Murphy, Director
Amy Schrock, Assistant Director
Wendy Arndt, Administrative Assistant

ABSENT

Tara White, President
Terry Bailey, Treasurer
Brad Ellett, Member

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Jennifer Maure made a motion to approve the Consent Agenda. Casey Gumm seconded the motion. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Stephanie Murphy reported that we've had another delay on the boiler pump. It's now scheduled to ship on February 24. DLZ will have construction documents on the chiller project ready for the March Board meeting. Stephanie is continuing to work her way through the policies and refresh them. LaPorte County Public Library and Porter County Public Library each sent staff to visit our library and look at how we catalog and shelve non-fiction. They plan to move forward with a word based classification system. Amy and Stephanie completed both the Annual Report and the Annual Financial Report which was time consuming. Lawnscape has done a great job of keeping the parking lots and sidewalks clear through all the snow we've gotten this month

- FINANCIAL REPORT

There was nothing to highlight. No questions.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Adam Podell made a motion to approve the updated Circulation, Fines, and Fees Policies with the amendments of adding out of state to be charged \$199.99 annually to buy an out of district card and \$0.10 per copy for large print jobs of 20 or more copies. Jennifer Maure seconded the motion. Motion carried.
2. Casey Gumm made a motion to approve the Resolution to Transfer \$75,000.00 to the Rainy Day Fund. Adam Podell seconded the motion. Motion carried.
3. Jennifer Maure made a motion to approve the Proposal from Provision Construction and Design for \$14,427.95. Casey Gumm seconded the motion. Motion carried.
4. Adam Podell made a motion to approve the updates to the Public Forum Policy. Jennifer Maure seconded the motion. Motion carried.
5. Casey Gumm made a motion to approve the Local Reciprocal Borrowing Covenant. Jennifer Maure seconded the motion. Motion carried.

PUBLIC COMMENTS

No public was present.

OTHER BUSINESS

ADJOURNMENT

Adam Podell made a motion to adjourn the meeting. Jennifer Maure seconded the motion.
Motion carried. Meeting adjourned at 6:53 p.m.



President



Secretary