

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
Tuesday, December 20, 2022
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Vice President Mindie Colanese.

PRESENT

Mindie Colanese, Vice President
Casey Gumm, Secretary
Terry Bailey, Treasurer
Heather Vann, Member
Roanna Hooton, Director
Amy Schrock, Assistant Director
Wendy Arndt, Adult Service Coordinator
Skye Smith, Library Technician 2

ABSENT

Tara White, President
Jennifer Maure, Member
Brad Ellett, Member

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS
- BOND PAYMENT
 - a. Zions Bancorporation

Terry Bailey made a motion to approve the Consent Agenda. Casey Gumm seconded the motion. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Roanna Hooton reported that the new picture book shelving has arrived. Holiday books have been moved into the extra space. The cameras were installed by C&P Distributing. Roanna, Amy and Mark have access to the cameras on their laptops. The picture quality is amazing. The installation was very fast and the company was very professional. The first couple of Healthy Living classes of yoga have gone very well. We have had almost 25 people attend each one. Pat Waldo is teaching the yoga class and then in January we will have a Tai Chi instructor. We are searching for ways to continue these classes past May 2023. This month we worked on staff check-ins with goal setting for the first 6 months of 2023. The long range plan for 2022-2025 was used to set goals mainly for the administration team. All staff members will be taking video training on mental health.

- FINANCIAL REPORT

No questions were asked.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. An update was given on the HVAC system. Roanna, Amy and Mark had a meeting with Ideal and DLZ. The pumps were shipped last week. The chiller has a ship date of 2/16/2023. The control panel, which will come in January 2023, will control not only the temperature but also the humidity level, which has been a problem.
2. Casey Gumm made a motion to approve the resolution to Encumber Operating Funds in the amount of \$141.72. Heather Vann seconded the motion. Motion carried. Terry Bailey

made a motion to approve the resolution to Encumber Rainy Day Funds in the amount of \$148,229.50. Casey Gumm seconded the motion. Motion carried.

3. Terry Bailey made a motion to approve Casey Gumm as President, Mindie Colanese as Vice President, Terry Bailey as Treasurer and Heather Vann as Secretary for 2023. Heather Vann seconded the motion. Motion carried.
4. Heather Vann made a motion to approve the 2023 Board Meeting dates. Casey Gumm seconded the motion. Motion carried.

PUBLIC COMMENTS

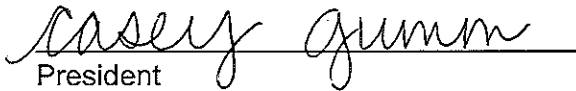
No public was present.

OTHER BUSINESS

None.

ADJOURNMENT

Casey Gumm made a motion to adjourn the meeting. Terry Bailey seconded the motion. Motion carried. Meeting adjourned at 6:41 p.m.



President



Secretary