

**NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MONTHLY BUSINESS MEETING**

408 S. Bray St. Meeting Room
Tuesday, February 21, 2023
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:33 p.m. by President Casey Gumm

PRESENT

Casey Gumm, President
Heather Vann, Secretary
Jennifer Maure, Member
April Rowe, Member
Roanna Hooton, Director
Amy Schrock, Assistant Director
Skye Smith, Library Technician 2

ABSENT

Mindie Colanese, Vice President
Terry Bailey, Treasurer

CONSENT AGENDA

- APPROVAL OF MINUTES
 - January 17, 2023 Regular Board Meeting
 - January 17, 2023 Board of Finance
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Jennifer Maure made a motion to approve the consent agenda. Heather Vann seconded the motion. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Roanna Hooton reported that 84 readers participated in the Winter Reading Program. They logged a total of 81,394 minutes. We gave away Sugar Camp Day passes, a Potawatomi Zoo pass, Studebaker Museum passes, two Fandango gift cards and a Black Cat gift certificate. The first three were donated. We had our first drop-in hours for the Creative Space. Four patrons took advantage of this time. These drop-in hours will continue for the rest of 2023. Amy and Roanna completed both the Annual Report and the Annual Financial Report (AFR). This information is gathered by the Institute for Museum and Library Services nationally. AFR is required by the State board of Accounts. The administrative team attended the Live2Lead conference in January. This was hosted by Trudy Menke who runs Reframing Leadership LLC. We are sending the other paraprofessionals to a half-day workshop in February because we enjoyed it so much. All staff members had the goal of watching 6 short videos put out by the NAMI

(National Alliance on Mental Illness). At our last staff meeting, each staff member was asked to bring one idea we could implement in the library or share something they learned from the videos. The discussion was amazing and many ideas were shared. Our all-day staff meeting in August will have the underlying theme of mental health awareness. We will also offer at least two public programs on the topic in August. We will invite NP School District employees to attend.

- FINANCIAL REPORT

No questions were asked.

UNFINISHED BUSINESS

1. The updated news on the Chiller replacement is the manufacturing completion date has been pushed back to March 3, 2023.

NEW BUSINESS

1. Jennifer Maure made a motion to approve the Library of Things policy. Heather Vann seconded the motion. Motion carried.
April Rowe made a motion to approve the Reservable Space policy. Heather Vann seconded the motion. Motion carried.
Heather Vann made a motion to approve the Internet Use policy. Jennifer Maure seconded the motion. Motion carried.

PUBLIC COMMENTS

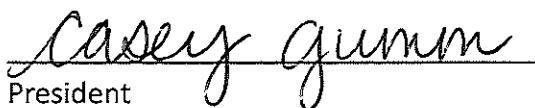
No public was present.

OTHER BUSINESS


None.

ADJOURNMENT

Jennifer Maure made a motion to adjourn the meeting. Heather Vann seconded the motion. Motion carried. Meeting adjourned at 6:48 p.m.



President



Secretary