

**NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**REGULAR MONTHLY BUSINESS MEETING**  
408 S. Bray St. Meeting Room  
Tuesday, April 18, 2023  
6:30 P.M.

**AGENDA**

**CALL TO ORDER**

The meeting was called to order at 6:32 p.m. by President Casey Gumm

**PRESENT**

Casey Gumm, President  
Mindie Colanese, Vice President  
Heather Vann, Secretary  
Terry Bailey, Treasurer  
Jennifer Maure, Member  
Roanna Hooton, Director  
Amy Schrock, Assistant Director  
Skye Smith, Library Technician 2

**ABSENT**

April Rowe, Member

**CONSENT AGENDA**

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Jennifer Maure made a motion to approve the consent agenda. Mindie Colanese seconded the motion. Motion carried.

**REPORTS**

- DIRECTOR'S REPORT

Director Roanna Hooton reported that the Library invited students in grades 6-12 to submit stories for the Write Your Story Contest. 18 students submitted stories and the winners will be picked soon. The spring booksale happened this past weekend. Staff appreciates all the hard work the Friends of the Library do to make this happen every year. We saw a significant jump in wireless and Overdrive usage this past month. A 4th clerk was hired and started this week. With the forthcoming hour changes, we will try to maintain 4 clerks. Roanna has added a Mental Health kit to the Library of Things, along with other items such as a soft serve ice cream machine. The new chiller was installed this past week, with a start up date of April 24th. Discover New Carlisle is having a Memorial Day Run/Walk this year and the library will be providing an item for their swag bags. All staff members are reviewing our collection

development policy and material consideration form so we are prepared for when a book challenge comes our way. Roanna, Sarah and Wendy attended the North Region Indiana Library Conference at St. Joseph County Public Library. Sarah presented "Explore @ the Library" where she talked about creating educational programs and activities to do out on the floor for those in grades 3-5.

- FINANCIAL REPORT

Amy Schrock went over the Quarterly Report. No questions were asked

**UNFINISHED BUSINESS**

1. Terry Bailey made a motion to approve Phase 1.3 BAS Controls Replacement proposal from DLZ not to exceed \$125,000.00 to be paid from the Rainy Day Fund. Heather Vann seconded the motion. Motion carried.

**NEW BUSINESS**

1. Jennifer Maure made a motion to approve the fire protection proposal of replacing the existing control panel and all fire detectors. Mindie Colanese seconded the motion. Motion carried.

**PUBLIC COMMENTS**

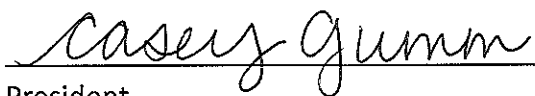
No public was present

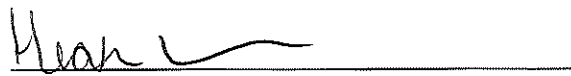
**OTHER BUSINESS**

None.

**ADJOURNMENT**

Terry Bailey made a motion to adjourn the meeting. Mindie Colanese seconded the motion. Motion carried. Meeting adjourned at 6:55 p.m.

  
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President

  
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Secretary