

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MONTHLY BUSINESS MEETING
408 S. Bray St. Meeting Room
Tuesday, May 23, 2023
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by President Casey Gumm

PRESENT

Casey Gumm, President
Mindie Colanese, Vice President
Terry Bailey, Treasurer
Jennifer Maure, Member
April Rowe, Member
Roanna Hooton, Director
Amy Schrock, Assistant Director
Skye Smith, Library Technician 2
Sarah Audiss, Children's Coordinator

ABSENT

Heather Vann, Secretary

CONSENT AGENDA

- APPROVAL OF MINUTES
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Jennifer Maure made a motion to approve the consent agenda. Mindie Colanese seconded the motion. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Roanna Hooton reported that the Disaster plan has been reviewed and updated. Staff whose positions are named in the plan were brought together for a training session. The HVAC control system is slated for July or August, so we will continue to run dehumidifiers this summer. Parts for the fire control panel are also back-ordered. Roanna attended a webinar called "Inspiring Library Growth Through Outreach" where they talked about finding a way to say yes. Roanna is looking for ways to say yes to outreach in the community. We will be attending the open houses for both Olive and the middle school in August, and are also trying to work with the Town Board in figuring out a way to be involved in the concerts in the park in August. The new hour changes have gone very well. Our half days are seeing similar door counts as when we were open all day. As part of our Long Range Plan (2022-2025) to create volunteering opportunities for our patrons at the library, we are focusing on utilizing the Friends of the

Library more to help fill those positions. They will be helping out with Summer Reading programs. We also have two community members volunteering who will be facilitating two of our summer camps/clubs.

- FINANCIAL REPORT

No questions were asked

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Mindie Colanese made a motion to approve the purchase of a Kubota utility terrain vehicle to be paid from the Rainy Day fund in the amount of \$16,246. Jennifer Maure seconded the motion. Motion carried.
2. Director Roanna Hooton will be attending the ILF conference in November. Assistant Director Amy Schrock will lead the November board meeting in her absence.
3. Sarah Audiss gave an overview of Summer Reading and all the exciting programs that will be happening during the summer. Our goal is for all participants to each read 1,000 minutes this summer. Sarah gave a big thank you to Craig Meyer, the owner of Black Cat, for donating all the summer reading ice cream coupon prizes. Sarah also shared the changes that have been made to the Exploration Garden.

PUBLIC COMMENTS

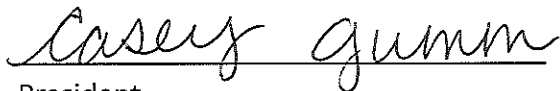
No public was present

OTHER BUSINESS

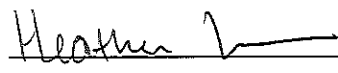
None.

ADJOURNMENT

Mindie Colanese made a motion to adjourn the meeting. Terry Bailey seconded the motion. Motion carried. Meeting adjourned at 7:01 p.m.



President



Secretary