

**NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY BUSINESS MEETING**

408 S. Bray St.
Tuesday, August 15, 2023
6:30 P.M.

AGENDA

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by President Casey Gumm

PRESENT

Casey Gumm, President
Mindie Colanese, Vice President
Heather Vann, Secretary
Terry Bailey, Treasurer
Jennifer Maure, Member
April Rowe, Member
Roanna Hooton, Director
Amy Schrock, Assistant Director
Skye Smith, Library Technician 2
Christiana Nixon, Programming Assistant

ABSENT

Kristen Madren, Member

CONSENT AGENDA

- APPROVAL OF MINUTES – July 18 , 2023 Regular Board Meeting
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Terry Bailey made a motion to approve the consent agenda. April Rowe seconded the motion.
Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Roanna Hooton reported that all staff members participated in the Hometown Days Parade. We love that people know us and shout out our names as we walk by. Programming staff also participated in the National Night Out Against Crime event that was held in Memorial Park on August 1. The Kids in the Library flier went home with all Olive students. Roanna and the programming staff were able to attend both the Middle school and Olive open houses where students played Plinko for prizes. Staff Day 2023 started with a presentation by Midwest Collaborative for Library Services. The presentation was "Wellbeing at your Library: it starts with

us” which fit in with our mental health theme this year. Roanna received positive comments on this year's Staff Day. In the dramatic play area in the kids department we currently have a post office. We are working on building our collection of dramatic play centers so a different one can be used each month. Roanna thanked the board for allowing the change for the Custodian 2 position. There were more applicants after the change and the position has now been filled. The Library is partnering with Historic New Carlisle for the month of September for programs based on the work of Indiana native Gene Stratton-Porter.

- **SUMMER READING REPORT**

Christi Nixon reported on the Summer Reading Program. There was an increase in participation from 2022. We had 245 active participants, 160 of them being children. 103 participants completed the program by reading 1,000 minutes. Many children, teens, and adults attended the various Summer Reading programs including cooking camp, art camp, STEM camp, CR Ryan and Sons magic show, Rumpelstiltskin marionette show, and more. Christi also talked about other programs she is working on, including a Teens volunteer meeting. She hopes to get teens in the community more involved in what happens in the teen department and get their ideas for what books, activities, and programs they would like to see and set goals for tasks they can work together to complete. President Casey Gumm said she liked the idea of the teens taking ownership of their space and getting their input, and asked if it was common for kids' programs to be much more popular than teen and adult programs in other libraries too. Roanna Hooton said it is common.

- **FINANCIAL REPORT**

No questions were asked.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Amy Schrock held a discussion on the Annual Budget. The Maximum Levy Growth Quotient is 4%. No questions were asked.
2. Jennifer Maure made a motion to approve the update to Personnel Policy 3.8. Mindie Colanese seconded the motion. Motion carried.

PUBLIC COMMENTS

No public was present.

OTHER BUSINESS

Terry Bailey mentioned that as Treasurer of the Board, he was a part of the Library's audit exit interview. The auditor said it was one of the smoothest audits he has done.

ADJOURNMENT

Mindie Colanese made a motion to adjourn the meeting. April Rowe seconded the motion.
Motion carried. Meeting adjourned at 7:02 p.m.

Casey Gumm
President

Heath
Secretary