

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MONTHLY BUSINESS MEETING
408 S. Bray St. Meeting Room
Tuesday, February 27, 2024 (Rescheduled)
6:30 P.M.

CALL TO ORDER

The meeting was called to order at 6:30 pm by Board President Casey Gumm

PRESENT

Casey Gumm, President
Terry Bailey, Treasurer
Jennifer Maure, Member
Kristen Madren, Member
Roanna Hooton, Director
Amy Schrock, Assistant Director
Skye Smith, Library Technician 2

ABSENT

Mindie Colanese, Vice President
Heather Vann, Secretary
April Rowe, Member

CONSENT AGENDA

- APPROVAL OF MINUTES
 - January 16, 2024, Regular Board Meeting
 - January 16, 2024, Board of Finance
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Jennifer Maure made a motion to approve the consent agenda. Terry Bailey seconded the motion. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Roanna Hooton reported that Steve Sass, who is with Indiana Nature, will have a monthly report in the consent agenda going forward. He has been doing a lot of work in the prairie where invasive plants had taken over the space. We plan to put signs out so the public is aware of what is happening in that space.

Roanna gave an update on bills SB32 and HB1221. She informed that board that they did not get heard in the committee this time. This likely means they will not be heard on the floor this session, but will likely come back next year because it is a budget year. The SB32 bill moves library finding to the county and limits what a library is.

The Creative Space (now Creative Corner) has changed. This space will now focus on being a casual leisure space rather than a serious leisure space. This means we will offer more casual activities that take less time, such as a puzzle table, craft kits and a coffee station. We have already seen more use of this space in the last few weeks compared to the last 6 months. Board member Jennifer Maure said her daughter has already enjoyed some time in this new space. Roanna mentioned three reasons for this change. The first being a staffing problem. Christi Nixon was spending time to help people in this space doing appointments and creating classes. Christi has been moved to a complete programming position, where she does teen and children programming. She will still have limited appointments available for the 3D printer and cricut. The second reason for this change is that the space was empty the majority of our open hours. The classes we offered had attendance but patrons did not follow through and use the space. The last reason for the change was comparing our makerspace to other libraries in the area. There was only one other library our size with a makerspace, they had limited hours and contained art supplies, playdough and a sewing machine. Five bigger libraries in our area have makerspaces that are in separate rooms with limited hours and staffing.

A Community Calendar letter was sent out to local businesses. The letter asked them to use our online calendar to promote their events. If there is enough participation by the end of April, the events submitted to the calendar may be considered for a print publication. Roanna updated

the board on the control panel project. Ideal has been here the past week working on it, and should be done by March 7.

- FINANCIAL REPORT

Assistant Director Amy Schrock explained that she will now include the working budget sheet with the financial report. No questions were asked.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Terry Bailey made a motion to approve the Internet Use Policy as is. Jennifer Maure seconded the motion. Motion carried.

Jennifer Maure made a motion to approve the updated 3D Printer Policy. Kristen Madren seconded the motion. Motion carried.

Terry Bailey made a motion to approve the updated Personnel Policy. Jennifer Maure seconded the motion. Motion carried.

2. Kristen Madren made a motion to approve the 2024 Student Intern job description. Terry Bailey seconded the motion. Motion carried.

Jennifer Maure made a motion to approve the General Clerk (19 hours) job description. Terry Bailey seconded the motion. Motion carried.

3. Kristen Madren made a motion to approve the purchase of a Poly Double Glider for the Exploration Garden in the amount of \$5,724.05. Jennifer Maure seconded the motion. Motion carried.

4. Jennifer Maure made a motion to allow author Helen Frost to sell her books during an author visit on April 22. Terry Bailey seconded the motion. Motion carried.

5. Director Roanna Hooton explained that the outside entry doors in the Meeting and Activity rooms are being used more during parties. To make them safer to use, the doors and threshold need to be replaced. The windows around the door will be replaced as well.

Jennifer Maure made a motion to approve the replacement of the outside entry doors in the Meeting and Activity rooms to be paid from the Rainy Day Fund in the amount of \$36,683.93. Terry Bailey seconded the motion. Motion carried.

PUBLIC COMMENTS

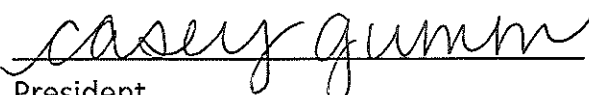
No public present.

OTHER BUSINESS

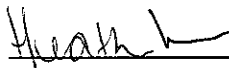
None.

ADJOURNMENT

Kristen Madren made a motion to adjourn the meeting. Jennifer Maure seconded the motion. Motion carried. Meeting adjourned at 7:02 p.m.



President



Secretary