

**NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MONTHLY BUSINESS MEETING**

408 S. Bray St. Activity Room
Tuesday, October 17, 2023

Immediately following the 6:30 p.m. 2024 Budget Adoption Meeting

CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Vice President Mindie Colanese

PRESENT

Mindie Colanese, Vice President
Terry Bailey, Treasurer
Heather Vann, Secretary
Kristen Madren, Member
Roanna Hooton, Director
Amy Schrock, Assistant Director

ABSENT

Casey Gumm, President
Jennifer Maure, Member
April Rowe, Member

CONSENT AGENDA

- APPROVAL OF MINUTES – September 19, 2023 Public Hearing 2024 Budget and September 19, 2023 Regular Board Meeting
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS
- RENEWAL OF COMMERCIAL PROPERTY AND WORKER'S COMP INSURANCE

Heather Van made a motion to approve the consent agenda. Kristen Madren seconded the motion. Terry Bailey abstained. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Roanna Hooton reported that NPUSC was applying for a federal grant and the library sent in a letter of support. Roanna will speak to the GM Community Engagement representative in the future to see how the library can be involved with that GM project on State Road 2. Tiger Time is scheduled to come on Tuesday and Wednesday but has not come for the last two weeks. The library will provide staffing to have programming for that group when they come. The administrative team is working on a plan to cover all the service desks in 2024. At this time, we have a staff member out on personnel leave and one out for bereavement leave. The library is hosting Spooky night next week. There will be games, popcorn, a spooky walk and a Science show from Professor Steve. Friends of the Library will be volunteering with that program. Amy reported on the server replacement and fire alarm panel replacement. Both projects are moving along and will be done in the next few weeks.

- FINANCIAL REPORT

Assistant Director Amy Schrock gave the financial report, including the Quarter 3 report. Vice President Mindie Colanese asked about the percentage of cash balance compared to the budget. The Director and Assistant Director are watching this closely.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Director Roanna Hooton presented the Community Calendar updated policy. Terry Bailey made a motion to approve the policy with the addition of a deadline to submit, and dates are subject to change. Kristen Madren seconded the motion. Motion carried.

PUBLIC COMMENTS

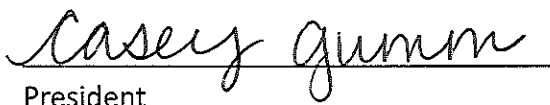
No public was present.

OTHER BUSINESS

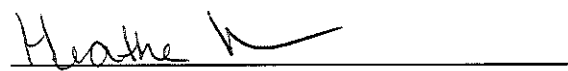
None.

ADJOURNMENT

Meeting adjourned at 7:13 p.m.



President



Secretary