

**NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MONTHLY BUSINESS MEETING  
408 S. Bray St. Activity Room  
Tuesday, November 14, 2023  
6:30 P.M.**

**CALL TO ORDER**

The meeting was called to order at 6:35 p.m. by President Casey Gumm

**PRESENT**

Casey Gumm, President  
Mindie Colanese, Vice President  
Terry Bailey, Treasurer  
April Rowe, Member  
Amy Schrock, Assistant Director  
Skye Smith, Library Technician 2

**ABSENT**

Heather Vann, Secretary  
Kristen Madren, Member  
Jennifer Maure, Member  
Roanna Hooton, Director

**CONSENT AGENDA**

- APPROVAL OF MINUTES – October, 17 2023 Regular Board Meeting
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Mindie Colanese made a motion to approve the consent agenda. Terry Bailey seconded the motion. Motion carried.

**REPORTS**

- DIRECTOR'S REPORT

Assistant Director Amy Schrock shared that the new server would be installed tomorrow. Amy also shared the Community Calendar policy and pointed out the updates made from the last Board meeting. Board Treasurer Terry Bailey asked about the success of spooky night and why the Library may not have it next year. Amy Schrock responded that even though spooky night was a big success, we did not have as many attendees as past years. There are many Halloween programs held in town for kids and families, so we are considering doing another big event that no one else in town does.

- FINANCIAL REPORT

Assistant Director Amy Schrock gave the financial report. No questions were asked.

**UNFINISHED BUSINESS**

1. Assistant Director Amy Schrock gave an update on Control Panel Project 1.3. DLZ is working towards a December 5 start date. On the first day, the heat will need to be shut off in the entire building. We are waiting to see what the weather will be like to decide if we need to close for the day. The completion date is set for December 31.

**NEW BUSINESS**

1. Assistant Director Amy Schrock went over the 2024 Health Insurance proposed plan. Terry Bailey made a motion to approve the 2024 Health Insurance plan. Mindie Colanese seconded the motion. Motion carried.
2. Assistant Director Amy Schrock presented two quotes for native plant maintenance in 2024. Board President Casey Gumm asked if there was a plan in place for maintenance when the native plants were first put in. Amy Schrock responded that we have tried many different options but it is more difficult to keep up with maintenance than we had originally thought. Amy said that her and Director Roanna Hooton met with Steve Sass of Indiana Nature, LLC and felt that many of his visions for this project fell in line with what they would like to see as well. This includes classes on native plants and posting signage so that the public can read about what is happening and why when they work on redoing some areas of the gardens. Mindie Colanese asked if the price for Indiana Nature included all of the routine maintenance and redoing of the detention area. Amy Schrock verified that it does include everything for the year.

April Rowe made a motion to approve the 2024 Native Plant Maintenance Agreement with Indiana Nature, LLC in the amount of \$7,400. Terry Bailey seconded the motion. Motion carried.

**PUBLIC COMMENTS**

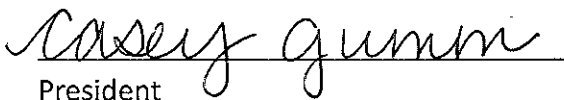
No public was present.

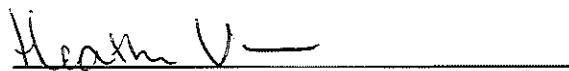
**OTHER BUSINESS**

Next month is Officer elections.

**ADJOURNMENT**

Mindie Colanese made a motion to adjourn the meeting. April Rowe seconded the motion. Motion carried. Meeting adjourned at 6:47 p.m.

  
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President

  
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Secretary