

**NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**REGULAR MONTHLY BUSINESS MEETING**  
408 S. Bray St. Activity Room  
Tuesday, December 17, 2024  
6:30 P.M.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Board President Casey Gumm

**PRESENT**

Casey Gumm, President  
Heather Vann, Secretary  
Jennifer Maure, Member  
Jessica VanWanzeele, Member  
Roanna Hooton, Director  
Amy Schrock, Assistant Director  
Skye Smith, Library Technician 2

**ABSENT**

Mindie Colanese, Vice President  
Terry Bailey, Treasurer  
Kristen Madren, Member

**CONSENT AGENDA**

- APPROVAL OF MINUTES-November 19, 2024 Regular Board Meeting
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS
- BOND PAYMENT
  - a. Zions Bancorporation

Jennifer Maure made a motion to approve the consent agenda. Jessica VanWanzeele seconded the motion. Motion carried.

**REPORTS**

- DIRECTOR'S REPORT

Director Roanna Hooton reported on a managers meeting held this past month where 1st Source Bank did an informative presentation on saving for retirement. There was discussion on Project ADAM and upcoming 2025 projects as well. Roanna and Adult Service Coordinator Wendy Arndt attended the Indiana Library Federation Conference in November. Roanna attended a session on Neurodiversity and plans on including sensory friendly programs and spaces into the new long range plan.

A patron voiced their concern on the location of the teen nonfiction section. After discussion with the administration team and Board President Casey Gumm, books from the teen nonfiction were moved to the adult section or weeded. Teen nonfiction was not a highly circulating section. Roanna also informed the board that the Library will not be purchasing music CDs starting in 2025. Most of the circulation for CD's are from older titles. New titles circulate very little. The rest of the collection will remain until it is weeded due to lack of circulation.

Indiana Humanities awarded us a grant for another author visit. We hope to have a local author from St. Mary's College.

Ideal has finished the preventative maintenance for fall 2024 and made a few suggestions for parts to be replaced. We are waiting to get quotes for those replacements.

We saw over 200 people at the Historic New Carlisle Museum during the Christmas in New Carlisle celebration. Staff members also participated in the lighted parade. The library hosted 5th graders from Olive for a reading challenge. They were quizzed over the books they read and the students who read over a certain amount of minutes came back for a movie and popcorn.

- FINANCIAL REPORT

No questions asked.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

1. Director Roanna Hooton informed the Board that encumbering funds was not necessary at this time. No action was needed.
2. Jessica VanWanzele made a motion to approve the updated 2025 proposed salary schedule. Heather Vann seconded the motion. Motion carried.

	2025 Proposed	2025 Proposed Update 12/17/24
Director (Exempt)	\$2,622.42-\$3,053.88 bi-weekly	
Assistant Director (Exempt)	\$2,033.88-\$2,309.28 bi-weekly	
Professional (Non-Exempt)*	\$22.96-\$25.55 hourly	\$1,721.76-\$1,916.58 bi-weekly
Paraprofessional (Non-Exempt)	\$17.34-\$21.42 hourly	
Clerk (Non-Exempt)	\$13.26-\$16.32 hourly	
Custodian 1 & 2 (Non-Exempt)	\$14.28-\$17.34 hourly	

\*Change the status of Professional from Non-Exempt to Exempt due to the new DOL rules being blocked.

3. Election of officers tabled until the January 2025 Board Meeting.
4. Staff interview tabled until the January 2025 Board Meeting.

**PUBLIC COMMENTS**

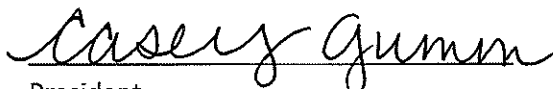
No members of the public were present.

**OTHER BUSINESS**

None.

**ADJOURNMENT**

Jennifer Maure made a motion to adjourn the meeting. Heather Vann seconded the motion. Motion carried. The meeting adjourned at 6:46 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary