

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY BUSINESS MEETING
408 S. Bray St. Activity Room
Tuesday, June 17, 2025
6:30 P.M.

CALL TO ORDER

The meeting was called to order at 6:33 p.m. by President Casey Gumm.

PRESENT

Casey Gumm, President
Mindie Colanese, Vice President
Terry Bailey, Treasurer
Heather Vann, Secretary
Pamela Arenas, Member
Sarah Mitchell, Member
Roanna Hooton, Director
Skye Smith, Library Technician 2

ABSENT

Jessica VanWanzeele, Member

CONSENT AGENDA

- APPROVAL OF MINUTES – May 20, 2025 Regular Board Meeting
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS
- BOND PAYMENT
 - a. Zions Bancorporation

Mindie Colanese made a motion to approve the consent agenda. Terry Bailey seconded the motion.
Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Roanna Hooton informed the board on House Bill 1509 that passed. This requires that all board members, their appointing authority and their term be posted on the agenda.

The summer reading kickoff party had 275 people in attendance. We had 2 mobile arcades available with over 60 classic arcade games and a claw machine. We rotated groups of 20 to ensure everyone had a chance to play. So far, all of our summer programs have been full and going well. Our first big family program is this week.

Director Hooton provided an update to the board regarding the Story Walk project, which is funded by the Amazon grant. While the original plan was to install it on Library grounds, it is no longer feasible. As an alternative, Director Hooton has met with the Park Board about placing the Story Walk along the trails at Bourissa Hills. The Park Board has expressed its enthusiasm for the project.

Director Hooton attended a 4 hour Budget Workshop presented by the Department of Local Government and Finance and the State Board of Accounts. The Long Range Plan should be completed soon. Director Hooton hopes to have a rough draft available for board members at the July meeting, with approval happening in August.

There are two water heaters in the building. As far as we know, they are original to the building and need to be replaced, as they have started to rust out on the bottom. We are waiting on a quote from Ideal.

- FINANCIAL REPORT

No questions were asked.

UNFINISHED BUSINESS

NEW BUSINESS

1. Sarah Mitchell made a motion to approve the Deficiency Proposal for sprinkler/dry pendants inspections and dry valve replacement from Shambaugh and Sons in the amount of \$9,200. Mindie Colanese seconded the motion. Motion carried.
2. Director Hooton opened the following bids for the BAS (Building Automated System) Quotes:

Johnson Controls Base Bid: \$188,601.00 Base Bid w/JCI provided server: \$233,339.00
OJS Building Services \$60,500.00
Apex Phase 1: \$43,500.00 Phase 2: \$47,000.00 Total: \$90,500.00

To allow time for Library Administration and the Library's legal counsel to review the bids, Heather Vann made a motion to table a decision on the BAS quotes until the July 2025 Board Meeting. Pamela Arenas seconded the motion. Motion carried.

PUBLIC COMMENTS

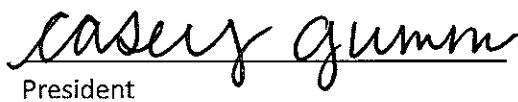
No members of the public were present.

OTHER BUSINESS

None.

ADJOURNMENT

Heather Vann made a motion to adjourn the meeting. Terry Bailey seconded the motion. Motion carried. The meeting adjourned at 6:52 p.m.



President



Secretary