

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MONTHLY BUSINESS MEETING
408 S. Bray St. Activity Room
Tuesday, March 17, 2026
6:30 P.M.

CALL TO ORDER

The meeting was called to order at 6:31 p.m. by Board President Casey Gumm

PRESENT

Casey Gumm, President
Terry Bailey, Treasurer
Heather Vann, Secretary
Sarah Mitchell, Member
Roanna Hooton, Director
Skye Smith, Library Technician 2
Steve Sass, Indiana Nature LLC

ABSENT

Mindie Colanese, Vice President
Jessica VanWanzeele, Member
Pamela Arenas, Member

CONSENT AGENDA

- APPROVAL OF MINUTES – February 17, 2026 Regular Board Meeting
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Terry Bailey made a motion to approve the consent agenda. Sarah Mitchell seconded the motion.
Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Roanna Hooton reported that a clerk gave their two-week notice. A former clerk who had previously left for medical reasons has been invited to return and is expected to come back at the beginning of May.

The new display units are out on the floor. They allow for more visibility in the main areas.

Staff have reviewed emergency and tornado procedures, including a map of suitable tornado shelter in the building.

The reorganization of the Adult Fiction and Nonfiction collections has been completed. The Library of Things has been moved to a display unit, and one row of shelving in the Nonfiction section was removed. This allowed us to create a seating area in that corner to match the seating in Fiction.

Our February staff meeting included CPR training conducted by the New Carlisle Fire Department, who will return to provide additional training at the April staff meeting.

Our next big family event, Nerdfest, is coming this weekend. It is all about celebrating what people in our community nerd out about.

Director Hooton reported that, during the first two months of 2026, the library's door count increased 33% compared to the same period last year and by 15% compared to pre-covid levels.

The boiler pump B bearing assembly failed and has been repaired by Ideal. OJS has completed the on-site portion of their work and will finalize the website and programming components soon. Staff training on the new system is scheduled for next week. Some upcoming projects include: updates to staff restrooms, repainting public restrooms, adding nine video cameras and more.

The Library is partnering with the Parks for several programs this year, including a Pickleball program, a StoryWalk program and a Bike Rodeo. We are also partnering with Historic New Carlisle for two programs.

Director Hooton gave an update on HB1406 and its implications for libraries. A decision will be made on whether to pursue binding review for the 2027 budget due to the impacts of HB1406 and SB 1. A final recommendation will be presented by the Director and Assistant Director at the April board meeting.

- FINANCIAL REPORT

No questions asked.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Heather Vann made a motion to approve the following authors to sell their books at upcoming Library programs: Meg Hammond, Sid Shroyer, Jan McGowen and Ann Garvey. Terry Bailey seconded the motion. Motion carried.
2. Sarah Mitchell made a motion to approve to give 3 large grey display units away to other libraries that have the ability to pick them up. Heather Vann seconded the motion. Motion carried.
3. After a brief discussion, the Access Control Add On for Main Entrance was tabled until the April 2026 Board meeting.
4. Steve Sass is a co-founder of Indiana Nature LLC. He presented to the board on all of the work he and his business partner have done to improve the Native Plant Gardens surrounding the library.

PUBLIC COMMENTS

Present: Steve Sass, Indiana Nature LLC

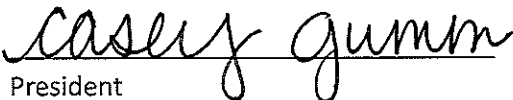
No comments from the public.

OTHER BUSINESS

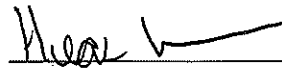
None.

ADJOURNMENT

Terry Bailey made a motion to adjourn the meeting. Sarah Mitchell seconded the motion. Motion carried. The meeting adjourned at 7:31 p.m.



President



Secretary