

NEW CARLISLE - OLIVE TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MONTHLY BUSINESS MEETING
408 S. Bray St. Activity Room
Tuesday, April 21, 2026
6:30 P.M.

CALL TO ORDER

The meeting was called to order at 6:31 p.m. by Board President Casey Gumm

PRESENT

Casey Gumm, President
Terry Bailey, Treasurer
Heather Vann, Secretary
Sarah Mitchell, Member
Pamela Arenas, Member
Roanna Hooton, Director
Skye Smith, Library Technician 2

ABSENT

Mindie Colanese, Vice President
Jessica VanWanzeele, Member

CONSENT AGENDA

- APPROVAL OF MINUTES – March 17, 2026 Regular Board Meeting
- STATISTICS
- DEPARTMENT REPORTS
- PAYMENT OF CLAIMS

Terry Bailey made a motion to approve the consent agenda. Heather Vann seconded the motion. Motion carried.

REPORTS

- DIRECTOR'S REPORT

Director Roanna Hooton reported that staff is working on inventory of all collections. This is done every two years. This month has also involved many planning sessions for summer reading, exploration garden, story walk and all summer activities.

Director Hooton met with our DLGF and our IN State Library representatives. Roanna also met with OJS on the control system. They will work with us for one year to help make adjustments as needed. There was a humidity issue in the meeting room and adjustments were made to fix it.

Our second staff meeting was this past week. We had three guest speakers and had lunch provided by the Friends of the Library.

Three of the administration staff and all new staff members will be attending local ILF at the St. Joseph County Public Library. One staff member will serve on a panel discussing homeschool programs, and Director Hooton will assist in facilitating the session.

Upcoming Library projects include: additions to the Exploration Garden, repainting the public restrooms, demoing a new self checkout computer system, and adding additional security cameras.

After learning that Amazon will be hiring locally, Roanna contacted them in hopes of hosting a hiring event at the library, with the goal of connecting these opportunities to community members.

- FINANCIAL REPORT

No questions asked.

UNFINISHED BUSINESS

1. After reviewing available options, the Director and Assistant Director recommend not proceeding with the Access Control add-on for the Main Entrance.

Sarah Mitchell made a motion to not proceed with the Access Control add-on for the Main Entrance. Pamela Arenas seconded the motion. Motion carried.

NEW BUSINESS

1. Terry Bailey made a motion to approve the purchase and installation of a privacy fence surrounding the Reading Garden pergola, as well as the purchase of a picnic table, at a total project cost not to exceed \$9,260.89, to be paid from the Rainy Day Fund. Heather Vann seconded the motion. Motion carried.
2. Sarah Mitchell made a motion to approve the remodel of both staff restrooms at a total project cost not to exceed \$7,000, to be paid from the Rainy Day Fund. Terry Bailey seconded the motion. Motion carried.

PUBLIC COMMENTS

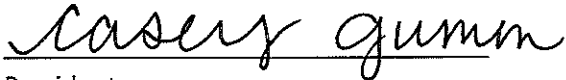
No members of the public were present.

OTHER BUSINESS

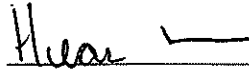
None.

ADJOURNMENT

Heather Vann made a motion to adjourn the meeting. Pamela Arenas seconded the motion. Motion carried. The meeting adjourned at 6:58 p.m.



President



Secretary